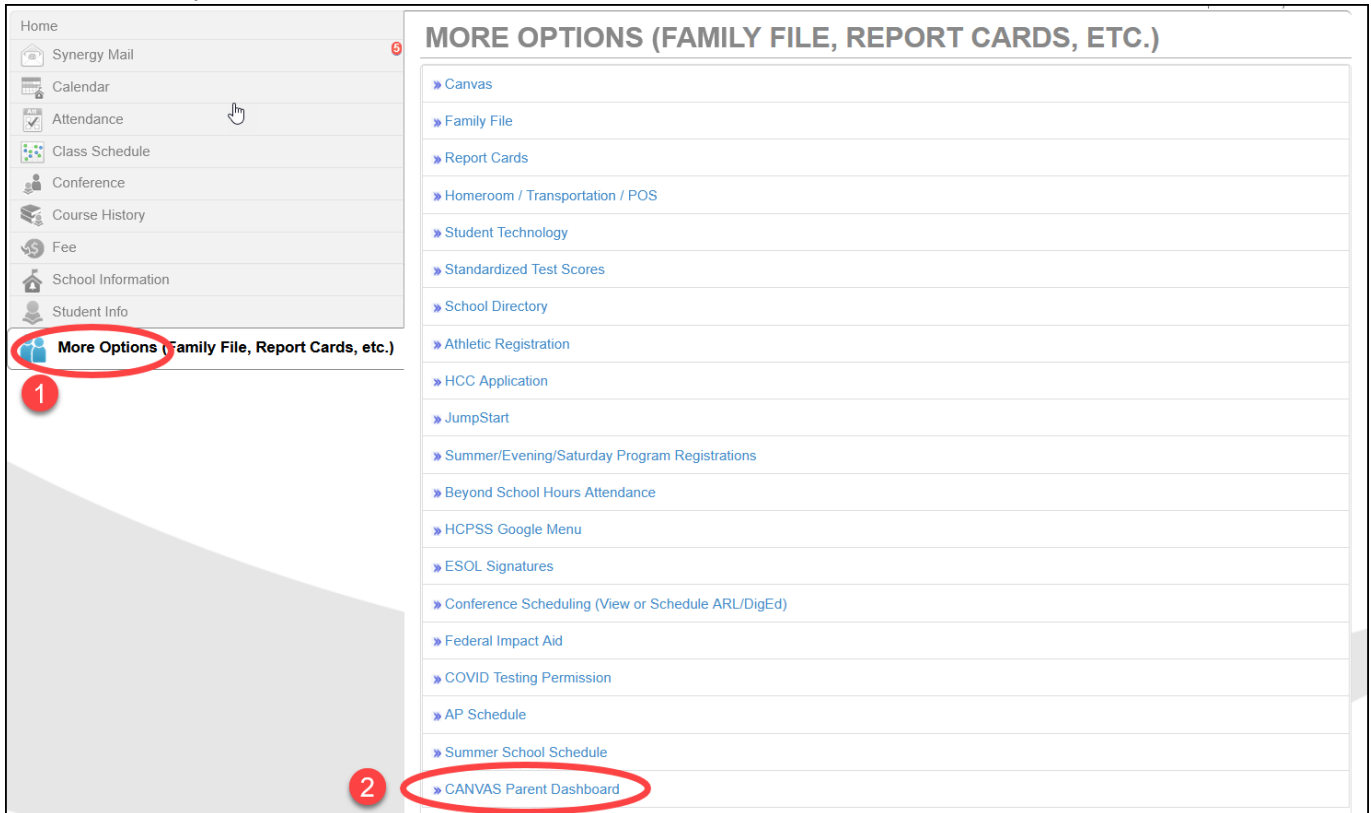


=Warning =Timesaver =Note

Signing up for Grade Notifications

Canvas’s default [notification options](#) in the web applications do not include an option to receive notifications when your child’s course average is below a certain threshold. You can sign up for grade threshold email notifications from HCPSS Connect (directions below) or opt into in-app alerts from the [Canvas Parent mobile app](#).

1. Login to your HCPSS Connect account.
2. Select More Options[1], then CANVAS Parent Dashboard[2]



3. In the separate window, you will see your name as well as the names of all of your linked students. There will be a “Grade Notification” button next to your middle and high school students, grade notifications are not available for elementary school students.

HOWARD COUNTY PUBLIC SCHOOL SYSTEM

PARENT NAME: [REDACTED]

PARENTS - STUDENTS LIST

To see your child's courses and current grades (for middle through HS students), click on your **Child's Name**.
 To set your child's grade level for notification, click on the **Grade Notification** button. This optional feature enables a parent or guardian to set a notification threshold. If their child's aggregate grade in any of their courses falls below the threshold, the parent will receive an email on the designated day of the week.

| Student Name | Student ID | Grade | School Name | |
|--------------|------------|-------|-----------------------------------|--------------------|
| [REDACTED] | 004017270 | K | St. John's Lane Elementary School | |
| [REDACTED] | 004003839 | 04 | St. John's Lane Elementary School | |
| [REDACTED] | 001057838 | 06 | Dunloggin Middle School | Grade Notification |

* There may be a momentary delay after clicking your Child's Name while the system pulls the current information.

- When you click on the "Grade Notification" button, you will be redirected to the page as shown on the image below. You can add a threshold percentage and decide which day(s) of the week you would like to receive an email.

HOWARD COUNTY PUBLIC SCHOOL SYSTEM

STUDENT NAME: [REDACTED] Student Name

GRADE NOTIFICATION

This optional feature enables a parent or guardian to set a notification threshold. If their child's aggregate grade in any of their courses falls below the threshold, the parent will receive an email on the designated day of the week.

To cancel grades threshold and email notifications, click on the **Cancel** button.
 To save any of your changes, click on the **Save** button.

Notify if the Student score in any one of the courses falls below or equal to (%):

Email to be sent at what day(s) of the week? Select All Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Back **Save**

You will receive an e-mail notification that appears as below. It will show the student's name, the course and the current grade. If multiple courses fell below the threshold, it would list each of them.

From: noresdy@hcss.org
 To: [REDACTED]
 Subject: CANVAS Grade Notification Email

Sent: Tue 5/3/2016 3:59

You have signed up to receive grade notifications from the Canvas system when your child's aggregate grade is at, or below the designated threshold. To change your preferences, please log into the Canvas system and click "Parent Dashboard" button.

[REDACTED] currently has a [REDACTED]% in Geog/Wild Cult-GT-6953-[REDACTED]-FY-[REDACTED]