

About Course Placement Review

It is the goal of the Howard County Public School System to prepare students for lifelong learning by taking the most challenging courses in which they can be successful. G/T Placement Committee recommendations are based on multiple criteria including classroom performance, students' expressed interest, and results on standardized measures.

This online form is for a parent/guardian requesting a course placement different from the placement committee's recommendation.

Select Course Requests

1. Access the HCPSS Connect website.
2. On the Home page, click on the **Course Placement Review (CPR)** option in the left panel.
3. Click the **Course Placement Review** link.
4. A page displays the student's current recommendations for core content classes.



Course Placement Review (CPR) Request(s)

It is the goal of the Howard County Public School System to prepare students for lifelong learning by taking the most challenging courses in which they can be successful. G/T Placement Committee recommendations are based on multiple criteria including classroom performance, students' expressed interest, and results on standardized measures.

| Student Name | Student Number | Grade | Current School | Next School |
|--------------|----------------|-------|----------------------|----------------------|
| Smith, Brad | 999055818 | 09 | Atholton High School | Atholton High School |

This form is for a parent/guardian requesting a course placement different from the placement committee's recommendation.

| Request History | Recommended Course | Parent Request | Comments |
|-----------------|------------------------------------|-----------------------------|--|
| | SD-504-1-Govt & Politics-AP | No Change Requested | |
| | SC-660-1-Advanced Physical Science | No Change Requested | |
| | WL-504-1-French II | WL-505-1 French II - Honors | Talked to teacher about moving to Honors |
| | MA-502-1-Math Analysis - Honors | No Change Requested | |
| | LA-502-1-English 10 - Hon | LA-503-1 English 10 - GT | |

Complete Review | **Read G/T Expectations**

NOTE: Click the **Request History** button to see previous requests made.

5. Select the preferred course in the Parent Request column for the Recommended Course. You can add a Comment if necessary.

WARNING: If no course is available to request, no options will be listed.

NOTE: Parents of rising 7th and 8th graders should click on the **Read G/T Expectations** button and review the G/T program information. Click the **I Understand** button to proceed.

G/T Course Expectations

Prior to completing the Course Placement Review form, please consider the following expectations associated with middle school G/T courses.

Algebra I G/T - MA-403-1

- Students enrolled in on-grade-level math (Mathematics 6) in 6th grade will be expected to apply mathematical concepts from the following courses prior to beginning the Algebra I G/T course in 7th grade:
 - Math 7 - Mathematics 7 (Grade 6/7) Course Expectations
 - Math 8 - Mathematics 8 (Grade 7/8) Course Expectations
- Students enrolled in above-grade-level math (Mathematics 7) in 6th grade will be expected to apply mathematical concepts from Math 8 (<http://hcpssfamilymath.weebly.com/math-8-gr-78.html>) prior to beginning the Algebra I G/T course in 7th grade.
- Students not placed in G/T Mathematics may select the above-level mathematics class, Mathematics 8 (MA-301-1), rather than Algebra I G/T.

English G/T - LA-202-1

Geography and World Culture G/T - SO-201-1

Life Science G/T - SC-205-1

- Students enrolled in English, Social Studies, and Science G/T will be expected to have advanced-level skills in the following areas:
 - Interpretation and analysis
 - Understanding and application of advanced concepts
 - Written language (development of arguments, citation of evidence, variation of sentence structure).
- Students not recommended for placement in G/T courses at this time will further develop these skills within the 7th grade general education classes.

I Understand

6. Click the **Complete Review** button to continue. Review each acknowledgement

By signing this form I acknowledge this placement is not in alignment with the recommendations of the Placement Committee and affirm that I have read and acknowledged the course expectations. I will monitor my child's progress in the class to make sure the requested course remains appropriate with reasonable classroom supports. I am aware that it may not be possible to transfer out of the course due to scheduling limitations.

Please acknowledge

I have had a conversation (in person, by phone, or by email) with the current teacher and/or G/T Resource Teacher about the course recommendation so there is an understanding of the rationale behind the committee's recommendation.

Yes

I understand that further information on courses and curriculum expectations can be found in the middle school catalog (<http://www.hcpss.org/academics/>). I have had a conversation with an administrator. [School Catalog](#)

Yes

I understand that it may not be possible to transfer out of the course due to scheduling limitations. When students in middle school are enrolled in HS courses the school will follow Policy 8020 in regards to withdrawal and level changes.

Yes

I have reviewed the Graduation Requirements. [Graduation Requirements](#)

Yes

I have read and understand the G/T course expectations.

Yes

Next Step

7. After reviewing each statement, select **Yes** to acknowledge that you understand. You will see different statements for middle school and high school students.



NOTE: You can click on the **School Catalog** and **Graduation Requirements** buttons to view more information about those items.

8. After you select Yes for each statement, the **Next Step** button becomes available. Click **Next Step** to continue.

Parent Signature: test

Date Submitted: 12/10/2019

Submit Request

Your request has been submitted. Please close this window.

9. Enter your name in the **Parent Signature** field and the **Date Submitted**.

10. Click **Submit Request**. You will receive a message that your request has been submitted.

Repeat these steps to edit your requests as needed until the deadline communicated to you by the school. Click the Request History button to see previous requests made for each recommendation.

View History and Status

When you access the Course Placement Review page, click on the **Request History** button for a course to see any requests that have been submitted and the status of those requests.

- **Submitted** – The request has been submitted by the parent and the counselor will review.
- **In process** – The counselor and administrator are in the process of reviewing the Course Placement Review request.
- **Processed** – The request has been processed, and the new course request has been added to the student's schedule.
- **Denied** – The request cannot be processed

This form is for a parent/guardian requesting a course placement different than the recommended course.

| Request History | Recommended Course | Parent Request |
|-----------------|--------------------------------|---------------------|
| Request History | SD-401-1-United States History | No Change Requested |
| Request History | SD-401-1-English 9 | No Change Requested |
| Request History | SC-515-1-Biology - GT | No Change Requested |
| Request History | MA-431-1-Geometry | No Change Requested |

Complete Review

| Date Requested | Requested Course | Parent Comments | Status |
|----------------|--------------------|-------------------|-----------|
| 12/19/2019 | English 9 - Honors | Requesting Honors | Submitted |

If you have any questions, please contact the counselor at your child's school.