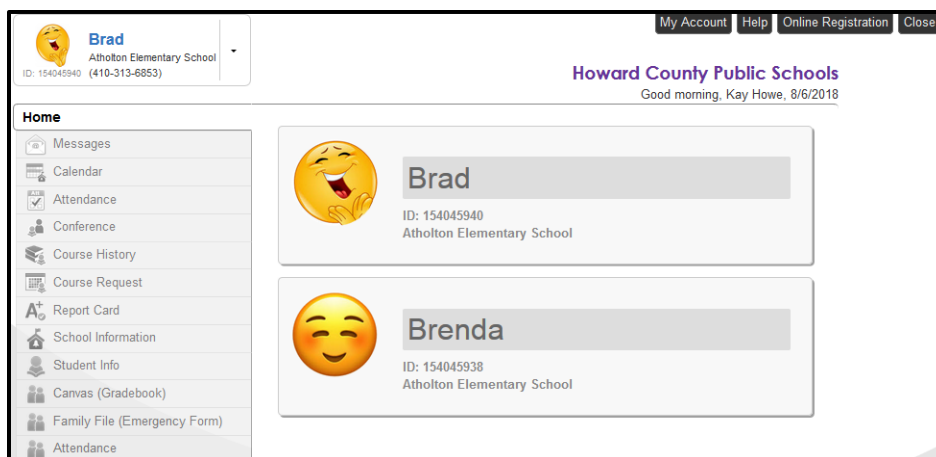


About HCPSS Connect

HCPSS Connect provides access to a variety of student information and classroom instructional tools offering personalized communication and timely, relevant, and easily accessible information relating to your child. From the **Home** page, you have access to the following pieces of information:

- **Attendance** – shows the Period attendance for middle and high school students and the Daily attendance for elementary students.
- **Class Schedule** – lists the child’s current schedule. This tab is not available until the day before school begins.
- **Conference** – used to schedule Parent Teacher conferences. This option is available during conference times only.
- **Course History** – lists completed classes taken with the grade earned.
- **Report Card** – displays the grades earned on the latest marking period with access to previous quarters’ report card and interim progress reports.
- **School Information** – lists the school’s contact information.
- **Student Info** – shows the child’s demographic and emergency contact information.
- **Canvas (Gradebook)** – links to the detailed assignments and grades for your child.
- **Family File (Emergency Form)** – links to the Emergency Form that must be completed for each child every school year.
- **Attendance** – displays the child’s daily attendance for this year and provides the link to register for attendance notifications if your child is marked absent.
- **Homeroom/Transportation/POS** – shows your child’s homeroom assignment and transportation information for the year and the student’s PIN number for school meals.
- **Conference scheduling** – shows the Parent Teacher conferences schedule.
- **Academic Information** – provides access to your child’s standardized test scores, graduation requirements, report cards, and GPAs.
- **Athletic Registration** – provides the ability to register for high school sports online.
- **Summer School Schedule** – lists any classes the student will take during Summer School.
- **Jump Start** – link to apply to take college-level courses while enrolled in high school.
- **Schedule Concurrent Conferences** - used to schedule Parent Teacher conferences with teachers of the Applications and Research Laboratory or the Digital Education Program.



NOTE: We are not using the **Messages** or **Calendar** options in this interface. Refer to Canvas for notifications and calendar events for your child’s school.

My Account

Click on the **My Account** button in the top right corner to see information specific to you. Review your email address and phone numbers. You can edit your Email #1 on this screen. Click Update Account when done.

NOTE: You can change your **Username/Primary Email Address** and phone numbers in the Family File. Changes to your **Home Address** must be submitted to the school.

Attendance Notifications

You can register to receive email notification when your child is marked absent. Click on the **Attendance** option in the left panel and select **Attendance Notifications**. Select the Attendance check box and enter your Primary E-Mail. Click Submit to save the information.

