



### 网上课程要求简介

学生及其家长 / 监护人将使用“HCPSS联系”选择课程要求。在“课程要求 (Course Request)”屏幕上, 你会看到老师为你下个学年推荐的课程。学生必须增加更多课程, 让“**首选要求 (Primary Request)**”栏的学分达到7个。学生也必须在“**替代要求 (Alternate Request)**”栏按优先顺序增加3个学分。替代课程用于课程安排出现冲突或不能上时代替你的首选。

希望修改老师推荐课程的学生可以用下拉式菜单来选择自己喜欢的课程水平。在做出任何修改之前, 请考虑与你的老师交谈。这样的对话有助于澄清课程期待和要求, 确保你的选择与自己学习目标和能力相吻合。

学生和家長必須明白, 因为日程安排的限制, 学生一旦排上一门课程, 就可能无法转出该课程。另外请注意, 课程水平的更改只能依据《8020号政策 (Policy 8020)》的规定而行。更多的信息请参阅[《8020号政策》](#)。

有关课程选择和先决条件的信息, 请参阅[《获准高中课程目录 \(Catalog of Approved High School Courses\)》](#)。

如果你没有电脑、需要帮助或想在课程要求选择截止日之后做出更改, 请与你学校的辅导员办公室联系。

### 查看 / 修改推荐课程

1. 登入“HCPSS联系”网站。
2. 点击主页左边面板上的“**更多选项 (More Options)**”, 然后点击“**课程要求 (Course Requests)**”, 便会出现介绍网页。请仔细阅读其中的内容。

#### HCPSS - Course Requests

**The course request window is open from December 16-January 14.**

*Below you will see your teacher course recommendations for the 2025-2026 school year. Students must add additional courses to equal 7 credits in the primary request section. Students must also add 3 credits in the Alternate Requests section in priority order. Alternates are courses that replace your primary choice if there is a scheduling conflict or if a course is not available.*

*Students wishing to adjust a teacher course recommendation, may use the drop down to select the preferred course level. Before making any adjustments, consider speaking with your teacher. This conversation can help clarify the expectations and demands of the course, ensuring that your choice aligns with your academic goals and abilities.*

*Students and parents must understand that it may not be possible to transfer out of the course once they are scheduled for the course due to scheduling limitations. In addition, note that level changes will only be permitted in accordance with Policy 8020. For further information please refer to [Policy 8020](#).*

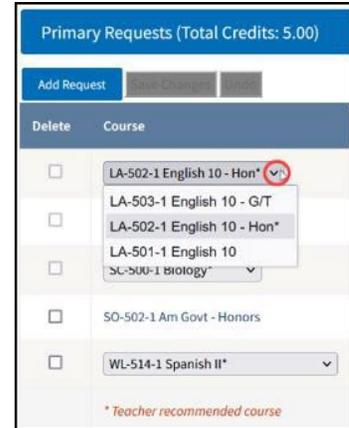
*Directions to add courses or update requests are linked [here](#).*

*Further information on courses can be found in the [Catalog of Approved High School Courses](#) to review course selections and prerequisites which is linked [here](#).*

Student	ID Number	Current Grade	2024-2025	2025-2026	Diploma Type
Hewson, Paul	999912345	10	Atholton High School	Atholton High School	World Languages

3. 查看“**首选要求 (Primary Requests)**”栏带星号 (\*) 的推荐课程。
4. 点击下拉箭头来选择喜欢的课程。
5. 点击“**保存 (Save)**”或“**取消 (Undo)**”你的要求。

**注意：**你可以删除二级外语课程。如果你选择删除所推荐的二级课程，就会收到一则提醒信息，建议学生修两年的外语。勾选方框，确认收到该信息并继续。



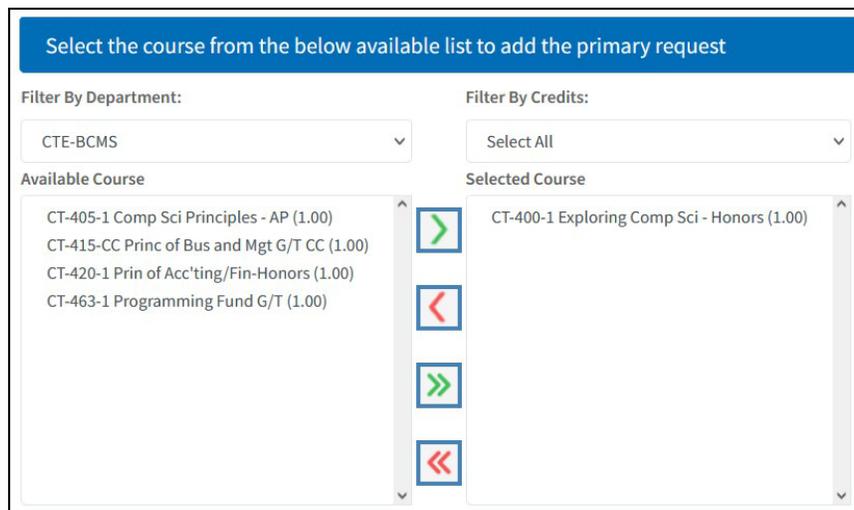
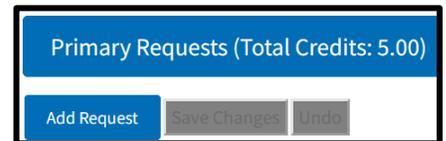
*If the student no longer wishes to take a world language course, the student should explore other program choices to fulfill their graduation requirements. Program choices include two years of the same World Language or 3 or more credits in a Career Academy (State-approved Career and Technical Education Program) for additional information please see the [course catalog](#).*

Please click here to acknowledge that you wish to drop your World Language request

## 增加选修课程要求

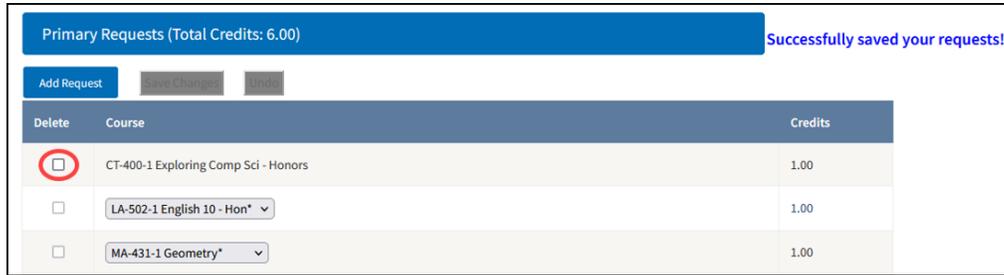
1. 若想增加选修课要求，点击“**首选要求 (Primary Requests)**”栏的“**增加要求 (Add Request)**”按钮。

**注意：**目前已保存的学分数会显现。你需要增加足够的学分，以达到7个学分的要求。



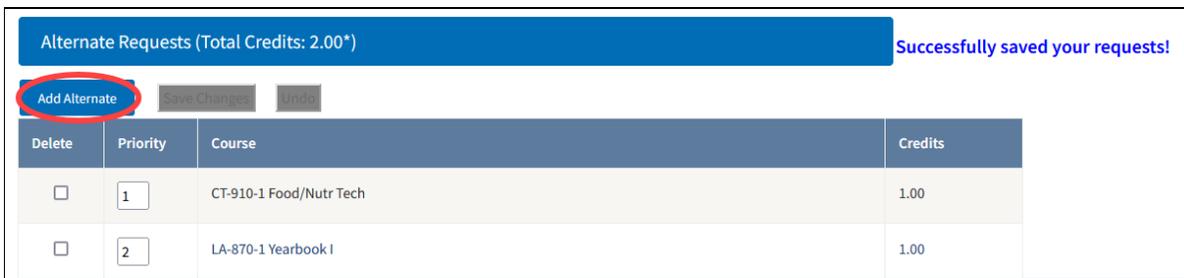
2. 查看“**课程搜索 (Search Course)**”栏可选课程的清单。使用“**科目筛选 (Filter By Department)**”或“**学分筛选 (Filter By Credit)**”来查找具体课程。
3. 点击箭头来增加或移除一门或所有已经选择的选修课程。
4. 点击“**保存 (Save)**”或“**取消 (Undo)**”你的要求。当你保存时，会收到一条信息，告知你的要求已成功保存。
5. 若想移除一项选择要求，选择该要求的方框来删除，然后点“**保存 (Save)**”。

Successfully saved your requests!

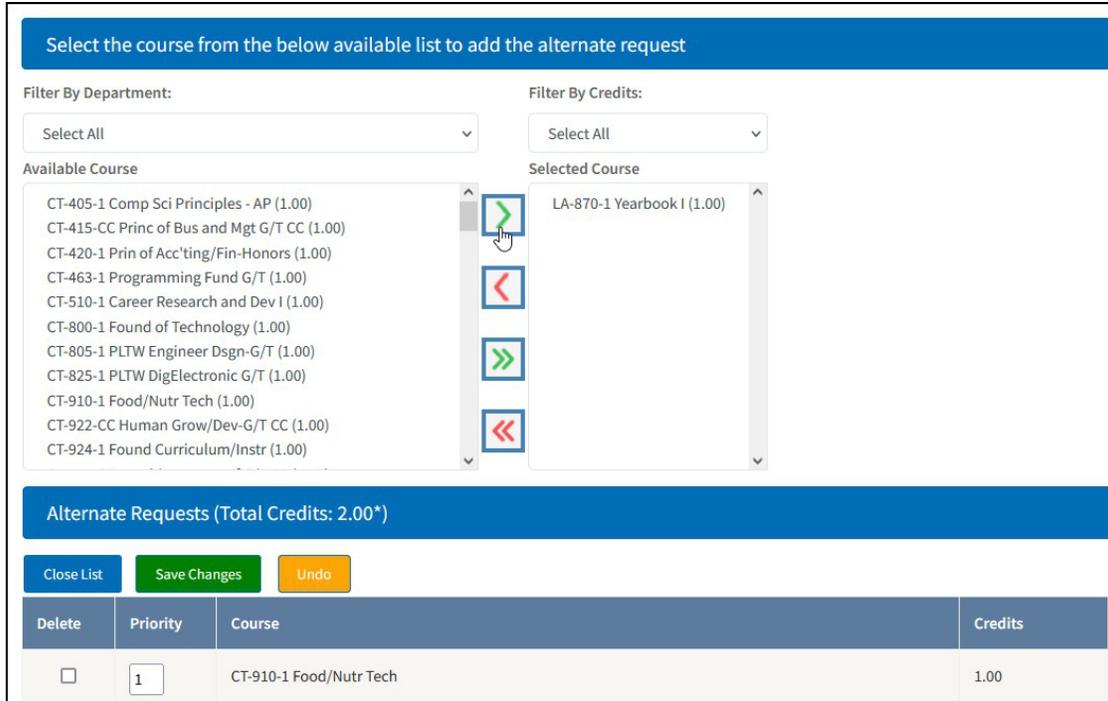


## 增加替代要求

1. 要想增加替代要求，点击“**增加替代 (Add Alternate)**”按钮来查看可选的课程。使用“**科目筛选 (Filter By Department)**”或“**学分筛选 (Filter By Credit)**”来查找具体课程。你必须选3项替代课程要求。



2. 点击箭头来增加或删除一门或所有已经选择的选修课程。



3. 设定每一门替代课程的“**优先度 (Priority)**”来表示其优先顺序。

4. 点击“**保存 (Save)**”或“**取消 (Undo)**”你的要求。

Successfully saved your requests!

5. 若想移除一项要求，选择该要求的方框来删除，然后点击“**保存 (Save)**”。