

# JumpStart

## DUAL ENROLLMENT

## Special Education Services

Transitioning from high school to  
Howard Community College (HCC)

### For a student with an Individual Education Program (IEP):

Howard Community College (HCC) welcomes students with disabilities into JumpStart. However, there are some differences between high school and college that we would like you to understand. Howard County Public School System (HCPSS) will continue to provide special education services as determined by the IEP team. Here are some main points for you to consider before you begin your classes at HCC. Contact your case manager, transition teacher or counselor for more details.

#### Services Provided in High School ENTITLEMENT

You are entitled to a "free and appropriate education" under the Individuals with Disability in Education Act.

#### Accommodations Available at HCC ELIGIBILITY

The accommodations provided, and the way they are offered, will likely differ from those currently on your IEP or 504.

You have civil rights and must advocate for accommodations for which you may be eligible. HCC's Office of Disability Support Services (DSS) will support you with accommodations and services for which you may be eligible, but not entitled, to receive.

Disability rights in college are covered by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act.

### Action Steps for students with a 504 plan or IEP:

It is exciting in that you are now the person in charge of your education and advocating for yourself. The DSS counselors at HCC will assist you with this process. The most important thing you need to do at this point is to schedule an appointment with DSS to disclose your disability, discuss your needs and learn how college accommodations work.

1. **As soon as possible**, request your records (IEP/504 plan and psychological testing or other qualifying information) from your home school to complete step 2.
2. **Before July 1**, call the DSS office at HCC at 443 518 1300 or email [disabilitysupport@howardcc.edu](mailto:disabilitysupport@howardcc.edu) for an appointment. They are located in the Rouse Company Foundation (RCF) Building Room 302. Schedule an appointment to determine eligibility for accommodations. You can decide if you would like to meet with your DSS counselor in person or virtually.
  - a. Email [disabilitysupport@howardcc.edu](mailto:disabilitysupport@howardcc.edu) your documentation prior to your meeting including your IEP/504 plan and any assessments. The more recent and thorough your assessments, the better.
  - b. During this appointment, you will participate in an informational interview. You will need to explain your disability and how it impacts your learning. Your parents may attend the meeting, at your request.
  - c. You will learn about accommodations on campus, as well as various other supports available to you, such as use of the test center, assistive technology and tutoring.
  - d. During this meeting, your DSS counselor will explain our new system of distributing accommodation memos to your instructors and show you how to go online and request they be sent to your instructors.
  - e. Between 24 and 48 hours after this meeting, you will be able to do this by going to <https://rainier.accessiblelearning.com/HowardCC>, logging in using your HCC username and password, and following the directions there.
3. During the first week of class, make sure your instructor has received your accommodation memo. Discuss your needs with them and how your accommodations will be provided.
4. Each semester, remember to go online to request your accommodation memos.
5. **Remember**, your DSS counselor is available to help you whenever necessary throughout your college career. They are a great resource for any kind of information about the college.



A partnership to expand options for students to earn an associate degree,  
prepare for a career, or gain college credits

# JumpStart Special Education Services, *continued*

## DUAL ENROLLMENT

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### For a student with a 504 plan:

As you choose to take courses at HCC, you should be aware, while you already have a 504 plan with HCPSS, you will need to create a new plan at HCC. The accommodations provided, and the way they are offered, will likely differ from those currently on your 504 plan. Contact your 504 case manager or counselor for more details.



### Other Services at HCC

- **Academic Advising** – is available both in DSS and in Admissions and Advising; you are recommended to seek advising a minimum of one time per semester
- **Project Access** – a program run by HCC designed to improve the transition of students with disabilities into college life. It includes a four week summer institute.
- **Personal and career counseling** – comprehensive mental health counseling and career planning/job assistance
- **Step UP** – connects students with faculty and staff coaches to help students meet personal and academic goals
- **Howard P.R.I.D.E.** – a leadership program for black and minority male students
- **Ambiciones** – a support program for Hispanic/Latino students
- **Learning Assistance Center (LAC)** – free group tutoring and academic support in almost all college classes
- **Composition and Literature Center (CLC)** – free tutoring for English classes by English faculty
- **Math Center** – free tutoring for math classes by math faculty

