

## Evening Program Financial Assistance Request Form

Financial Assistance is available for HCPSS families that have demonstrated need. Requests will only be accepted for students who have been enrolled in a course. To apply, complete the request form below and provide documentation demonstrating financial hardship. The completed request should be sent to the Innovative Pathways Program Office (HCPSS, Attn: Innovative Pathways, 10910 Clarksville Pike, Ellicott City, MD 21042).

Students currently receiving Free and Reduced Meals (FARMs) through HCPSS **automatically qualify for 50% tuition reduction and do not have to submit documentation** of that status to Innovative Pathways. Additionally, students who are in temporary housing or homeless **do not need to complete this form**.

For more information please visit: <https://www.hcpss.org/academics/innovative-pathways/>

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### Eligibility

**Any family** of an HCPSS student may apply for additional financial assistance by completing this form and providing documentation, including:

- Students who receive FARMs but require assistance beyond the 50% reduction.
- Students who do not receive FARMs but require financial assistance.

Due to the already reduced cost of tuition, **no additional financial assistance** is offered to qualifying ESOL students already receiving reduced tuition or for credit recovery courses.

### Review of Financial Assistance Requests

The Financial Assistance Committee will meet to review all completed requests. Families may indicate a financial assistance request on the applicable registration form; however, requests **will not be reviewed until supporting documentation is received**.

- All documentation is **confidential**, consistent with HCPSS data privacy policies.
- Financial assistance requests **will not be reviewed without documentation**. Families will be notified of the application results within five (5) school days of review by the Financial Assistance Committee.
- Families are required to **submit an initial payment** during registration, while the financial assistance application is under review.

# Innovative Pathways Evening Program

IPEvening@hcpss.org | 410-313-6627



<b>Parent/Guardian Name:</b>	<b>Parent/Guardian Phone:</b>
<b>Student Name:</b>	<b>Grade:</b>
<b>School:</b>	<b>Date Submitted:</b>
<b>Cours(s) Enrolled</b> (NOTE: must be <b>enrolled in the program</b> before submitting application)	
Is the student eligible to graduate during the current school year? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<p>Students whose FARMs status is already registered with the HCPSS <b>do not need to submit proof of income</b>. All other applicants are required to <b>submit one of the following</b>:</p> <p><input type="checkbox"/> Pay stubs <input type="checkbox"/> Tax return (prior calendar year)</p>	
<b>Additional Financial Hardship</b> (Check all that apply)	<b>Additional Documentation</b> (Check all that apply)
<input type="checkbox"/> Unemployment of a parent/guardian	<input type="checkbox"/> Termination letter from a former employer <input type="checkbox"/> Copy of unemployment assistance check
<input type="checkbox"/> Pending foreclosure or eviction	<input type="checkbox"/> Notice from a mortgage company or rental agency demonstrating eviction or foreclosure
<input type="checkbox"/> Medical hardship	<input type="checkbox"/> Bill from medical provider showing insurance does not fully cover medical expenses
<input type="checkbox"/> Government assistance	<input type="checkbox"/> Verification of assistance (Social Security, Disability, Housing Vouchers, Medicaid or SNAP benefits) <input type="checkbox"/> Copy of EBT card
<input type="checkbox"/> Other financial hardship	<input type="checkbox"/> Verification of eligibility for HCPSS Teen Parenting Program <input type="checkbox"/> Other:
<b>Number of members in the household:</b>	<b>Total gross (before tax &amp; deductions) monthly income</b> (including job earnings, welfare, child support, alimony, pensions, social security, and/or other income):

## HCPSS Financial Assistance Committee Use:

<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Initial Tuition:	Tuition Reduction:	Remaining Balance:
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