

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM
10910 Route 108
Ellicott City, Maryland 21042

Circular No. 291
Series 2007/2008

June 18, 2008

Deputy Superintendent

Instructional Materials/
Criteria Review
Committee
Citizen Membership

TO: All Staff

FROM: Sydney L. Cousin, Superintendent

In conformance with Policy No. 8040, Selection of Instructional Materials, applications are now being solicited from citizens for membership on the Instructional Materials/Criteria Review Committee. Copies of application forms are being sent to each school and should be made available to citizens upon request. Citizens must be residents of Howard County.

Principals are to publicize this opportunity through newsletters that are distributed to parents, lunch bulletins, announcements at parent association meetings, and other appropriate means. It is important that citizens be made aware of this opportunity so that a wide representation of applications is received.

Membership is for a two-year term. Five new citizen members are needed for a two-year term. The committee will be responsible for reviewing selection criteria for instructional materials and revising the criteria, as needed. It will also serve as a review committee for any materials requested to be reevaluated. New members will be appointed in September and begin serving in October.

Applications are now being received. The deadline for applications to be submitted to Elaine Zavaleta, Office of Secondary Language Arts, is August 29, 2008.

SLC:zsm

Attachment

HOWARD COUNTY PUBLIC SCHOOL SYSTEM
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**APPLICATION FOR MEMBERSHIP ON THE
INSTRUCTIONAL MATERIALS/CRITERIA REVIEW COMMITTEE**

Committee Responsibilities:

1. To review and establish criteria for instructional and media center materials when directed by the Superintendent/Designee.
2. To serve as a reevaluation committee for materials when such requests are received.

Although all interested Howard County citizens are eligible to serve on the Instructional Materials/Criteria Review Committee, four of the citizens serving on the committee must be parents of children currently enrolled in the Howard County Public School System. Citizens must be residents of Howard County. It is imperative that all members attend meetings of the committee.

INSTRUCTIONAL MATERIALS/CRITERIA REVIEW COMMITTEE
Citizen Application

DETACH AND RETURN TO:

SUBMISSION DEADLINE:

**Elaine Zavaleta
Office of Secondary Language Arts
Howard County Public School System
10910 Route 108
Ellicott City, Maryland 21042**

August 29, 2008

Name _____

Address _____

City _____ State Maryland Zip _____

Telephone Number(s)
Home _____ Work _____

Are you a resident of Howard County? Yes _____ No _____

Do you have children presently in the Howard County Public School System?
Yes _____ No _____