

## COMMUNICATION

**GOAL:** Enhance stakeholder communication and partnerships by providing continuous and direct communication with our Staff, parents and community.

Action	Measurement	Due Date	Status
Develop survey for stakeholder feedback on what should be included on Parent/family/community canvas page	Completion of survey	November 30, 2016	Complete
Send survey to stakeholders	Response rate	April 2017	Complete -Sent via email through Family Support and Resource Center -34 respondents investigating mo parent/community feedback
Compile and review feedback from survey	Data aggregated and comments reviewed for action	April 19, 2017 May 16, 2017	Complete -60% never accessed/used DSE website -Generally accessing Canvas for grades/assignments -Parents seeking information (School Age: Accommodations/Modifications, Roles/Responsibilities IEP team

			Birth-5: Links to other resources, Understanding IFSP, Role of parent/family in IFSP, transitioning IFSP to IEP) -Parents prefer modules through Canvas
Identify stakeholder group to assist with and provide feedback on development of Canvas site	Stakeholder group in place	May-June, 2017	In process/ongoing
Ensure current HCPSS DSE website is current	Website update	March-June, 2017	In process -Invite/consult with web designer
Review MS Autism workgroup Report and Recommendations	Discussion and Action Items for Communication	March-June, 2017	In process -Invite DSE Middle School representative
Identify/design Canvas Parent Document	Canvas Page Priorities	May-June 2017	-Developed outline/organization for Home Page -Discussed desired design features for parent accessibility --translations --visual representations --videos --post parent presentations (e.g. Ins/Outs, Diploma v Certificate)