

Attendance Area Adjustment Committee

June 28, 2011

Meeting Agenda

- Business
 - Introductions
 - Schedule
 - Policy
 - Methods of Communication
- School Planning Process
- Homework: 2011 Feasibility Study

Introductions

- Get to know each other.
- You will introduce the person sitting to your right.
- Share a fact about your neighbor when you introduce them.

Schedule

- June 28 Intro & Feasibility Study
- July 5 2011 Feasibility Study
- July 12 2012 Plan making
- July 19 2012 Plan making
- July 26 2012 Plan Making
- August 2 Long range plan
- August 9 Long range plan
- August 16 Long range plan

Policy

- Policy 6010 - School Attendance Areas
 - In binder
 - HCPSS website
- Decision-making
 - Staff analyses and recommendations
 - Public advice and comment
 - Superintendent recommendation
 - Board of Education decision

Policy

➤ Definitions

- Adequate Public Facilities Ordinance Chart (Open/Closed) – A chart required by county legislation that lists schools as open or closed based on school capacities and enrollment projections.
- Attendance Area Committee (AAC) – Committee comprised of community members appointed by the Superintendent, to advise and comment during the planning phase regarding Capital Budget and redistricting recommendations being developed by staff.

Policy

➤ Definitions

- Feed – The percentage of students in the receiving school that come from a sending school of a lower organizational level
- Maximum Target Enrollment – 110% of the program capacity of a school facility
- Minimum Target Enrollment – 90% of the program capacity of a school facility

Policy

➤ Definitions

- Elementary school capacity: Product of Board-approved student-to-teacher ratio and the number of teaching stations
- Middle school capacity: 95% of the product of the Board-approved student-to-teacher ratio and the number of teaching stations
- High schools: 80% or 85% of the product of the Board-approved student-to-teacher ratio and the number of teaching stations

Policy

➤ Definitions

- Planning Region – A geographic area of Howard County made up of one or more schools used by the Department of Education for planning purposes.
- School Attendance Area – Geographic area from which a school's students are drawn.

Policy

➤ Definitions

- School Attendance Area Projection – An estimate of the number of students within a particular school attendance area
- System-Level Process Requirements – A set of standards for projections, capacities, data displays, identifying schools to be studied and redistricting recommendations to be used by those involved in the redistricting process

Policy

- Conditions:
 - New school or addition is scheduled to open
 - Facility damage or loss
 - Enrollment changes above or below minimum.
 - Capacity of a school building is altered
 - Road network(s) changed
 - Unforeseen circumstance

Policy

➤ Factors for Consideration:

- Educational welfare of the impacted students in both the sending and receiving schools
- Frequency with which students are redistricted. For example, make every attempt to not move a student more than once at any organization level or the same student more frequently than once every five years
- Impact on the number of students bused and the distance bused students travel. For example, students who are “non-transported” (walkers) should, where possible, remain walkers
- Cost

Policy

- Factors for Consideration:
 - The demographic makeup and academic performance of students in both the sending and receiving schools.
 - Number of students to be redistricted.
 - Maintenance of feeder patterns. For example, avoiding the establishment of feeds less than 15% where possible.
 - Changes in a school's program capacity.

Policy

- Factors for Consideration:
 - Impact on specialized or regional programs (e.g., special education, career and technology education, ESOL)
 - Functional and operational capacity of school infrastructures (e.g., cafeterias, restrooms and other shared core facilities)
 - Building utilization. For example, maintaining a target enrollment of a building's program capacity of between 90% and 110% where possible

Methods of Communication

- Committee meetings presentations and discussion
 - Audio recordings of subsequent meetings
 - Summary posted to web
- Summarized and discussed at meeting
 - Email to boe@hcpss.org
 - Suggestion box
 - Letters

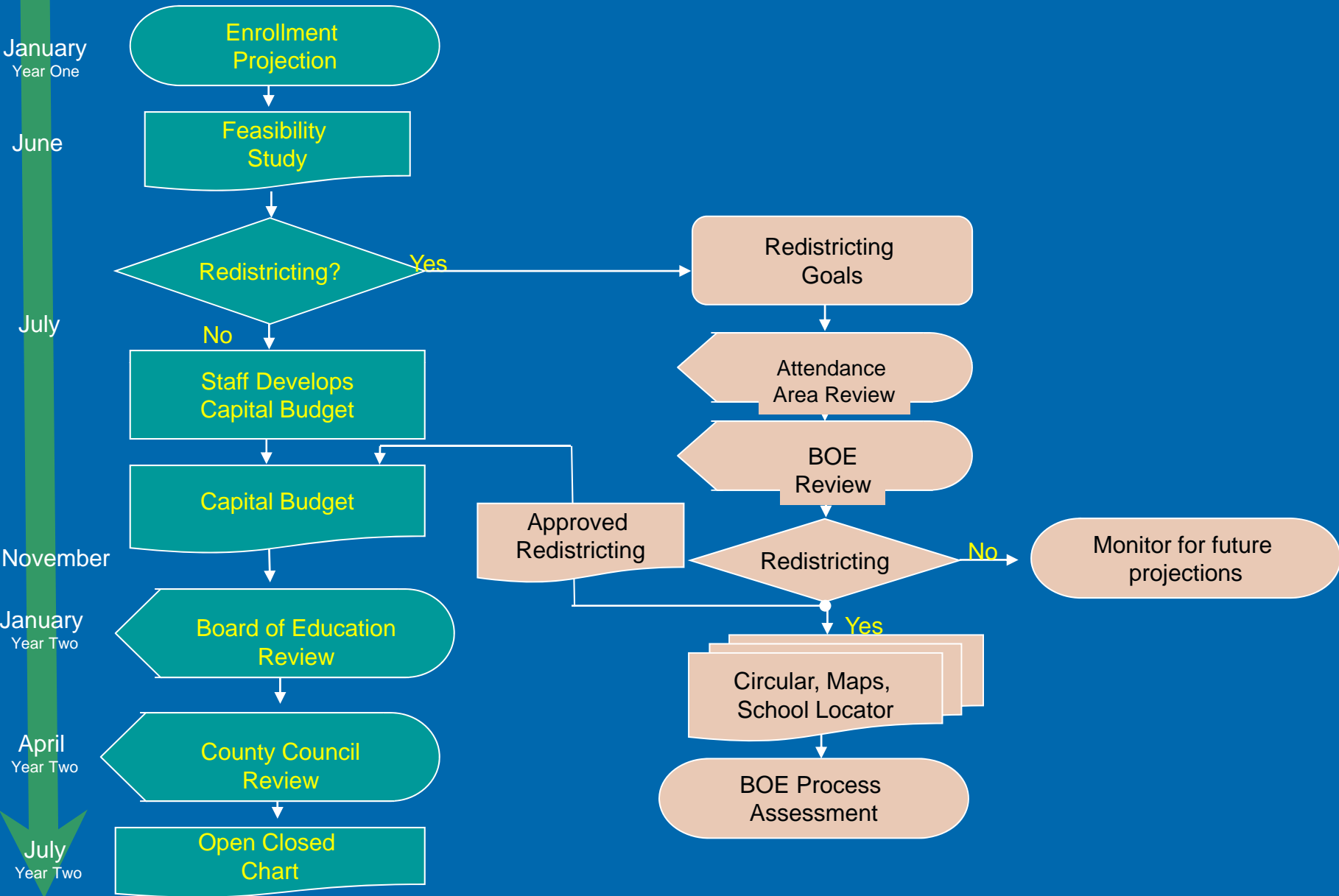
5 minute break



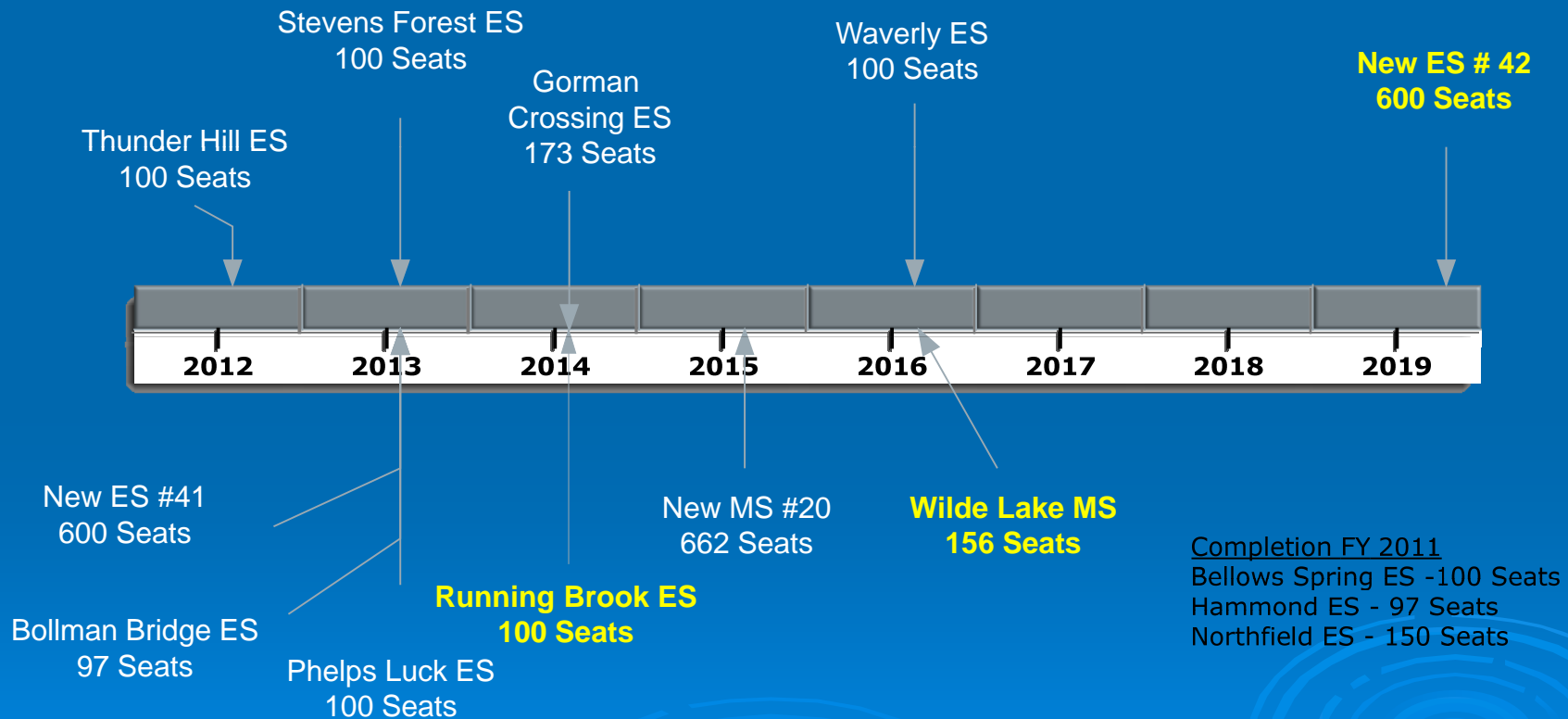
School Planning Office

- Measure and project enrollment growth
- Monitor residential development
- Balance use of existing facilities
 - Redistricting
 - Program location
- Plan for capital needs
 - Additions / Renovations
 - New sites
 - New facilities

Capital Budget / Redistricting Process



Considerations for CIP



2011 Attendance Area Review

- Winter-Spring 2011
 - Staff prepares enrollment projection
 - Advertisement for volunteers to participate on Attendance Area Committee.
- June 2011
 - 2009 Feasibility Study including staff plan
 - Attendance Area Committee finalized and begins to meet.
- September 2011
 - Plans presented to community at two public meetings usually held at
 - Centennial HS and
 - Hammond HS.
- October – November 2011
 - Superintendent's Recommendation
 - Board of Education public work sessions
 - Board of Education public hearing.
 - Final Recommendation

Redistricting Method

- Staff uses planning polygons
 - Geographic units of 100 or less elementary students
 - Associate projection data to each polygon
- Scenarios are made by changing assignments of polygons
- Reports assess the effects of the scenario based upon considerations in policy