

Bullying, Harassment, or Intimidation Reporting Form

This form is to be confidentially maintained in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g.

Bullying, cyberbullying, harassment, and intimidation are serious and will not be tolerated. This is a form to report alleged bullying, harassment, or intimidation that occurred during the current school year on school property, at a school-sponsored activity or event off school property, on a school bus, on the way to and/or from school*, or on the Internet, sent on or off school property; or that substantially disrupted the orderly operation of the school. Bullying, harassment and intimidation mean any intentional conduct, including verbal, physical or written conduct, or an intentional electronic communication, that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities or performance, or with a student's physical or psychological well-being. (Definitions for Bullying, Cyberbullying, Harassment, and Intimidation are provided below.)

1. **Bullying** – Intentional conduct, including verbal, physical, or written conduct, or an intentional electronic communication that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with their physical or psychological well-being. 2. **Cyberbullying** – The use of electronic communication to harass, humiliate, intimidate, and/or threaten others. 3. **Harassment** – A sufficiently severe action or persistent, pervasive pattern of actions or statements, directed at an identifiable individual or group, that is intended to be, or which a reasonable person would perceive as, ridiculing or demeaning. 4. **Intimidation** – subjecting an individual to intentional action that seriously threatens and induces a sense of fear and/or inferiority.

The conduct must (1) be motivated by an actual or a perceived personal characteristic including race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, familial status, or physical or mental ability or disability, or (2) be threatening or seriously intimidating. Sexual discrimination includes sexual harassment, sexual assault and sexual violence and is characterized as unwelcome conduct of a sexual nature that interferes with a student's ability to learn. This term is generally thought to mean actions, language or visual materials that specifically refer to, portray or involve sexual activity or language. Conduct of a sexual nature may include overt sexual solicitations, inappropriate touching, sexual jokes and inquiries about a person's sex life. Sexual harassment is the broader term that encompasses conducts of a sexual nature such as unwelcome sexual advances, requests for sexual favors, and other verbal or physical contact of a sexual nature. Sexual harassment also includes acts that are not overtly sexual but rather are directed at individuals based on their gender such as profanity or rude behavior that is gender-specific.

If you are a student, the parent/guardian of a student, a close adult relative of a student, or a school staff member and wish to report an incident of alleged bullying harassment, or intimidation, complete this form and return it to the Principal at the student victim's school. You may contact the school for additional information or assistance at any time.

PLEASE PRINT ALL INFORMATION

Today's date ___/___/___ School _____

PERSON REPORTING INCIDENT: Name _____

Telephone: (_____) _____ E-mail: _____

Place an X in the appropriate box:

Student Parent/guardian of a student Close adult relative of a student School Staff Bystander

1. Name of student target/victim(s): _____ Age: ___ School: _____
 _____ Age: ___ School: _____
 _____ Age: ___ School: _____

2. Name of alleged witness(es) if known: _____ Age: ___ School: _____
 _____ Age: ___ School: _____
 _____ Age: ___ School: _____

3. Name(s) of alleged offender(s) (if known):
 _____ Age: ___ School: _____ Is he/she a student? Yes No
 _____ Age: ___ School: _____ Is he/she a student? Yes No
 _____ Age: ___ School: _____ Is he/she a student? Yes No

Contact HCPSS Department of Special Education and Student Services 410-313-5336 or Office of Equity Assurance 410-313-6654 with any questions.

