

Howard County Association for Counseling and Development

Professional Recognition Awards for School Counselors

HCACD would like to recognize individuals who have made major contributions to the counseling profession with annual "Counselor of the Year" awards. The purpose of the four awards is to recognize a counselor at each level as well as a counseling advocate for outstanding service and achievement. In addition to the recognition given to the award winners, positive public attention is focused on school counseling.

Eligibility for consideration:

- A. The nominee must currently be employed as a school counselor and have completed three consecutive years of counseling service at the level of the nomination.
- B. The nominee must hold a Master's Degree or equivalent in School Counseling and be certified as a counselor by the state.

Criteria for recognition:

- A. The nominee should possess the personal qualities desirable in a school counselor.
- B. The nominee must have been responsible for innovations in guidance and counseling programs, for demonstrating leadership in school counseling, and for performing an outstanding service to the school or community.
- C. The activities or accomplishments recognized must have taken place within five years prior to the date of presentation.

Two sets of the complete nomination packet are required in order for the committee to consider the nomination. The complete packet will include: a completed HCACD Nomination Form, Rationale for Nomination (max. 3 pages), and Supplementary Information (max. 5 pages).

The HCACD Professional Recognition Committee consists of persons not affiliated with the Howard County Public School System. Selections are made by the Professional Recognition Committee. The committee evaluates all written materials in the packet and may select not more than one recipient for each category. The committee is not required to grant an award if there are less than three nominees. The committee reserves the right not to present an award in any category when, in the opinion of the committee, there is insufficient evidence of outstanding contribution.

Following the selection, all nominees, nominators, and recipients will be notified about the selection and the plans for the award presentation. Advance notification will allow recipients to make plans to be present during the Recognition Celebration to receive the awards. The three counselors and one advocate recognized through this award may be asked to share their award-winning ideas at the HCACD Recognition Celebration.

Howard County Association for Counseling and Development
Professional Recognition Awards for Individuals

Nomination Form

Nominee: _____
Address: _____
_____ School: _____
_____ School Phone: () _____
_____ E-mail: _____
Home Phone: () _____

Award: (Please choose ONE)

- _____ Elementary School Counselor of the Year
_____ Middle School Counselor of the Year
_____ High School Counselor of the Year
_____ Advocate of the Year

Nominated by: _____
Contact person: (if different from the nominator) _____
Address: _____ Work Address: _____
_____ Work Phone: () _____
Home Phone: () _____ E-mail: _____

Checklist of required documentation for packet:

Completed nomination form

Rationale for Nomination (maximum 3 pages)

Supplementary Information (maximum 5 pages)

All award materials must be received by **June 9, 2017**. Nominations should be sent to:

Kami Wagner, Instructional Facilitator
Howard County Public School System
10910 Route 108
Ellicott City, MD 21042
(410) 313-5676