# SAMPLE SURVEY: Actual surveys will be emailed to staff.

### Welcome

## Welcome to the academic calendar study!

The Howard County Public School System (HCPSS), in consultation with Hanover Research (a Washington D.C.-based research firm), seeks to understand the absences related to religious and cultural observances in order to better understand the community's annual academic calendar needs.

Participation is confidential and voluntary. Results will only be summarized by Hanover and provided to HCPSS as overall percentages, however, examples of written responses may be used to illustrate certain points. No identifying information will be released with the reporting of results.

Your feedback is essential to the district, and we appreciate your thoughtful responses.

0	Yes					
0	No					
Please indicate your primary work location.						
0	School-based					
0	Central office-based					
0	Other non-school-based administrative work locations					

Are you currently employed by the HCPSS?

Which of the following best describes your role at HCPSS?
Teacher or school-based certificated staff (e.g., counselor, OT/PT, psychologist, PPW, resource teacher, SLP, teacher, etc.)
O School-based administrator (e.g., principal, assistant principal, athletics & activities manager, e c.
O School-based instructional or office support services staff (e.g., paraeducator, student assistant, secretary/clerk, etc.)
O School-based operational or health support services staff (e.g., nurse/health assistant, food service, custodial, etc.)
Other (Please Specify)
In which school level do you currently work? Please select all that apply.
☐ Elementary
■ Middle
High
☐ Special center
Please indicate if you associate with any of the following religions. Select all that apply.
Buddhism
Christianity
Hinduism
Judaism
☐ Islam
Other (Please Specify)
☐ Prefer not to respond
My family does not associate with any religions.

Please indicate if you observe any of the following religious or cultural
holidays. Please select all that apply.
☐ Christmas Day
Christmas Eve
☐ Diwali
■ Easter Monday
☐ Eid al-Adha
☐ Eid al-Fitr
Lunar New Year Day
Rosh Hashanah
☐ Yom Kippur
Other Observance 1
Other Observance 2
Other Observance 3
☐ Prefer not to respond
My family does not observe any religious holidays

In the past, did you come to work during the following observances when schools were in session?

	Yes, I worked the full day.	Yes,I worked for part of the day (morning).	Yes, I worked for part of the day (afternoon).	Yes, I worked, but would have participated in observing the holiday if school were not in session.	No, l did not work
Diwali	0	0	0	0	0
Eid al-Adha	0	0	0	0	0
Eid al-Fitr	0	0	0	0	0
Lunar New Year Day	0	0	0	0	0
Other Observance 1	0	0	0	0	0
Other Observance 2	0	0	0	0	0
Other Observance 3	0	0	0	0	0

You indicated that you celebrate the following holiday(s). If schools were open for staff (e.g., professional day) on the following day(s), please indicate whether you would come to work or not.

	I would work for the full day.	I would work for part of the day (morning).	I would work for part of the day (afternoon).	I would not work.
Diwali	0	0	0	0
Easter Monday	0	0	0	0
Eid al-Adha	0	0	0	0
Eid al-Fitr	0	0	0	0
Lunar New Year Day	0	0	0	0
Rosh Hashanah	0	0	0	0
Yom Kippur	0	0	0	0
Other Observance 1	0	0	0	0
Other Observance 2	0	0	0	0
Other Observance 3	0	0	O	0

The next question addresses HCPSS religious observances absence policies.

# Please indicate whether you are aware of the following existing policies and practices at HCPSS:

	Yes, I am aware of this policy/practice.	No, I am not aware of this policy/practice.
Students missing school for a religious observance is a lawfully excused absence.	0	0
Students who miss school due to a lawful, religious observance must be given time to make up schoolwork.	0	0
HCPSS attempts to avoid scheduling schoolwide events on days of religious observance.	0	0

#### For more information about:

Policy 3000 Religious Observances, please go to http://www.hcpss.org/f/board/policies/3000.pdf

Policy 9010 Attendance, please go to http://www.hcpss.org/f/board/policies/9010.pdf

For the upcoming 2016-17 academic year, the HCPSS is implementing full-day school closings for the following holidays. Do you agree that schools should be closed for students on these days? Note that the 2016-17 calendar will not be changed based on these responses; we will use this information as feedback in planning the 2017-18 calendar.

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
Diwali	0	0	0	0	0
Eid al-Adha	0	0	0	0	0
Lunar New Year Eve	0	0	0	0	0
Rosh Hashanah	0	0	0	0	0
Yom Kippur	0	0	0	0	0

Please	provide	any	additional	comments	you h	nave	regarding	the	HCPS	SS's
holiday	calenda	ar be	low.							

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Hanover Research is an independent market research firm based in Washington, D.C., and is in no way affiliated with any other entity or organization.