

HOWARD COUNTY PUBLIC SCHOOL SYSTEM
TEACHER OF THE YEAR AWARD
SPONSORED BY THE WASHINGTON POST
2017 NOMINATION

The Teacher of the Year Award seeks to recognize excellence in teaching, to encourage creative and quality instruction, and to contribute in a substantive way to the improvement of education.

NAME OF NOMINEE: _____

NAME OF SCHOOL: _____

SCHOOL ADDRESS: _____

SCHOOL PHONE & FAX NUMBERS: Ph. (_____) _____
Fax (_____) _____

NOMINEE E-MAIL ADDRESS: _____

HOME ADDRESS: _____

HOME PHONE NUMBER: (_____) _____

NOMINATOR(S) _____

PRINCIPAL'S SIGNATURE _____

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ELIGIBILITY CHECKLIST

The nominee:

- _____ Is a current full-time teacher in pre-kindergarten through grade 12 in the Howard County Public School System (HCPSS).
- _____ Has at least five full years of teaching experience, including three or more years in the HCPSS (i.e., started career as teacher no later than Fall 2011, and at HCPSS no later than Fall 2013).
- _____ Will maintain his/her teaching position throughout the 2017-2018 school year.
- _____ Is not a previous recipient of this award. (*Previous finalists who did not win may be re-nominated.*)
- _____ If selected as the HCPSS Washington Post Teacher of the Year, recipient agrees to accept the role of the Howard County Teacher of the Year and agrees to complete the nomination packet for the Maryland Teacher of the Year Award.

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NOMINATION PACKAGE

Materials must include, and be submitted in the following order:

- A minimum of four statements of support, one of which must be from a professional educator
- A career summary including complete work history, educational background, and any honors received and/or significant accomplishments
- A 200-word biography, written to highlight the specific award for which the awardee was nominated.
- A description of contributions in each of the nomination criteria:
 - Instill in students a desire to learn and achieve
 - Understand the individual needs of students, encourage their talents and foster their self-esteem
 - Demonstrate a thorough knowledge of subject matter and the ability to share it effectively with students
 - Foster cooperative relationships with their colleagues and the community
 - Demonstrate outstanding leadership
- One vertical color photograph. Headshot only. The image must be a JPG file, and at least 2 MB.

**Please note that nomination packets received out of order and/or with missing information may not be considered. Nomination materials will not be returned.*

NOMINATION SUBMISSION

Nomination Deadline

All nomination packets must be received by 4:30 p.m. on Tuesday, January 17, 2017. Nomination packets received after deadline will not be considered.

Where to Submit

Nomination packages must be emailed to publicinfo@hcpss.org, subject line: Washington Post Teacher of the Year Nomination.

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ADDITIONAL INFORMATION

- Nominations may be submitted by teachers, students, former students, parents, administrators or the general public. Teachers may not nominate themselves.
- An HCPSS Selection Committee will review all nominations to select one finalist to represent the HCPSS, subject to final approval by the Superintendent. The Selection Committee may consist of past recipients, teachers, school administrators, and Central Office administrators and/or staff.
- HCPSS will publicly announce its Principal of the Year and Teacher of the Year after selections have been made. Announcements will be done via press release and posted on the HCPSS website and social media accounts.
- Per The Washington Post, HCPSS will submit its finalist to The Washington Post no later than February 3, 2017. The Washington Post will select and notify its winners March 1. All finalists remain under embargo until the official announcement in mid-April. Awardees will be publicly announced on The Washington Post website and in The Washington Post magazine.
- If an HCPSS Principal or Teacher is named a Post finalist, it will be announced throughout via HCPSS communication channels shortly after The Post public announcement.
- The Washington Post winning finalist will receive a signature trophy, a \$7,500 monetary award, a feature spot in a half-page ad in The Washington Post newspaper, a profile in The Washington Post and on washingtonpost.com. All other finalists will receive a certificate of appreciation from The Washington Post.
- Please contact the HCPSS Public Information Office with any questions about this award or the nomination process: 410-313-6682 or publicinfo@hcpss.org.