

HCPSS Connect



2024-2025 Transportation Opt-In



Howard County Public School System • Data Management • Document: HCPSS127 • Revision Date: 03/13/2024

 =Warning  =Timesaver  =Note

Select Responses

1. Log in to HCPSS Connect. You can find a link to HCPSS Connect on the HCPSS website > Connect page: <https://www.hcpss.org/connect/>
2. On the Home page, click **More Options (Family File/Report Cards/etc.)** in the left panel.
-  **NOTE:** If you are using a mobile device and see only icons, select the bottom icon: 
3. Click on the **2024-2025 Transportation Selection** link in the middle of the page. The **Mandatory Transportation Request Process** page displays.
4. Select the first checkbox to indicate that you have reviewed the HCPSS Attendance Area tool.
5. Select the second checkbox if your child will access the bus to and/or from their assigned school.
6. If you selected yes, select the appropriate checkbox if your child will ride the bus in the morning and/or afternoon. Your selection will save automatically.
7. Select another child in the **Select Student** drop-down to complete the responses for each.

Mandatory Transportation Request Process

Select Student:

Smith, Mary

Mary Smith - 999123456 - Grade 05 - Hammond Elementary School

Student Name: Smith, Mary	Date of Birth: 10/5/2011	Next School: Hammond Middle School	Next Grade: 06	Student ID: 999123456
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Please indicate if your child will take the bus to and/or from school in the 2024-2025 school year. This will help staff plan the best bus routes for your child. To be eligible for bus service, your child must meet the following criteria:

- Your child must go to their home school based on their residence. HCPSS does not provide bus service for students who go to a different school, except for income eligible pre-k students attending an overflow site and students who received an exemption from redistricting.
- Your child's address must be outside of the non-transportation (walk) zones of the school. You can check your address eligibility by accessing the [HCPSS School Attendance Area tool](#). Once agreeing to the terms and conditions, enter your address in the search field in the top left corner of the map. Once the address is found, a window will appear that will indicate the transportation status for the address for each school level.
- Students who have specialized transportation documented as a related service in their Individualized Education Program (IEP) or 504 Plan will receive specialized transportation.

The Office of Student Transportation will review your request and confirm if your child is eligible for bus service or not. For more information, please visit the [HCPSS Transportation Home Page](#)

☒ I reviewed the [HCPSS School Attendance Area tool](#) to determine if the address being used to register my child qualifies for transportation.

☒ My child will access the bus to and/or from their assigned school.

☐ My child will ride the bus to school in the morning.

☒ My child will ride the bus from school in the afternoon.

NOTE: If your child is not eligible for transportation, you will receive this message:



This student resides in a non-transported area and is ineligible for bus service to Hammond Elementary School.

Please note the following:

- For the upcoming school year (2024-2025) HCPSS is requiring parents to answer whether their student will ride a bus to/from their school. This request will result in more efficient and agile transportation operations by providing the Office of Student Transportation accurate ridership data. Basic eligibility requirements are below, but please access Policy 5200 for more information.
- Eligibility: Please note, parents with a student who has transportation provided as part of an IEP or 504 will NOT be affected as eligibility for special needs transportation is determined as part of a separate IEP/504 process.
- Students must attend their home school based on their residence. Students attending a school other than their home school are not eligible for bus service.
- Please note, income eligible pre-K students who attend an overflow site, and students marked as redistricting exempted will be offered bus service if requested.
- Please see the **HCPSS Transportation Home Page** for further information.