

HCPSS Reset Password for Parents

Howard County Public School System Document: HCPSS03 Revision Date: 08/21/2015

About HCPSS Connect

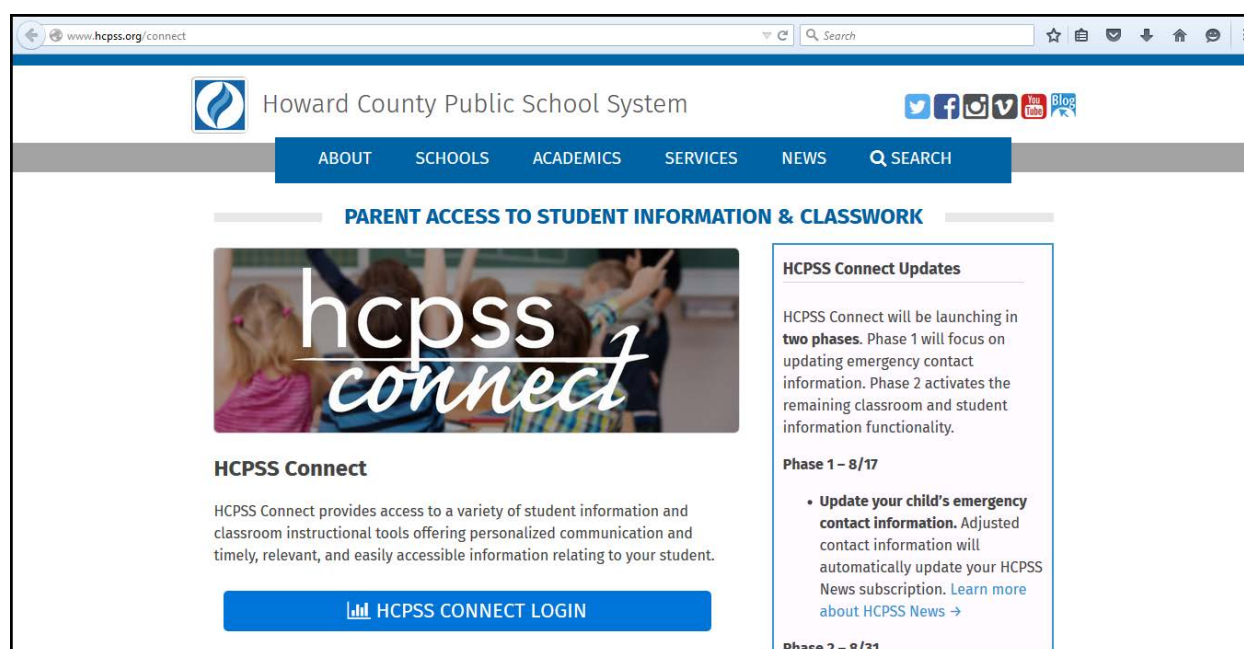
HCPSS Connect provides access to a variety of student information and classroom instructional tools offering personalized communication and timely, relevant, and easily accessible information relating to your child.

Forgot Parent Username Instructions

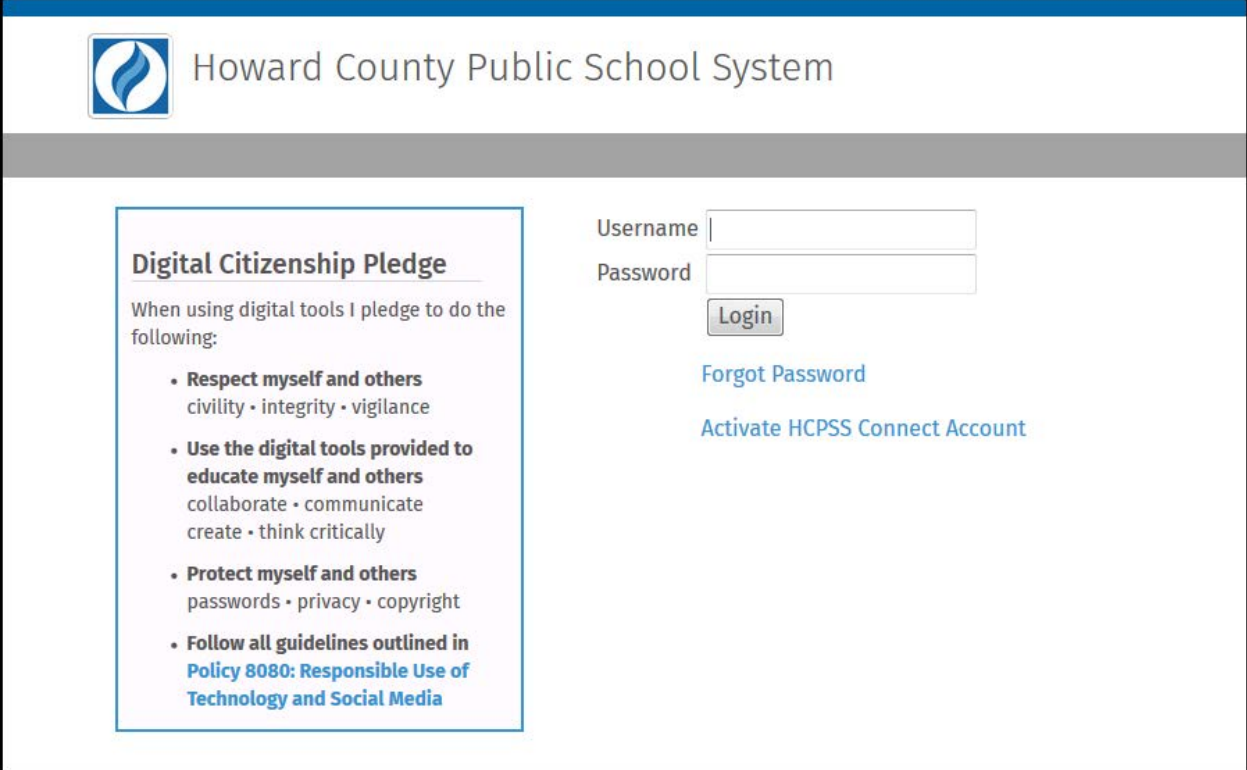
The username will typically be the email address that you provided to your child's school at the time of registration. If that does not work, please contact your child's school to retrieve your username.


Reset Parent Password Instructions

1. Parents may go to the HCPSS.org website and change their password via the HCPSS Connect page. Click the **HCPSS CONNECT LOGIN** button.



2. Click the **Forgot Password** link.



 Howard County Public School System

Digital Citizenship Pledge

When using digital tools I pledge to do the following:

- **Respect myself and others**
civility • integrity • vigilance
- **Use the digital tools provided to educate myself and others**
collaborate • communicate
create • think critically
- **Protect myself and others**
passwords • privacy • copyright
- **Follow all guidelines outlined in**
[Policy 8080: Responsible Use of Technology and Social Media](#)

Username

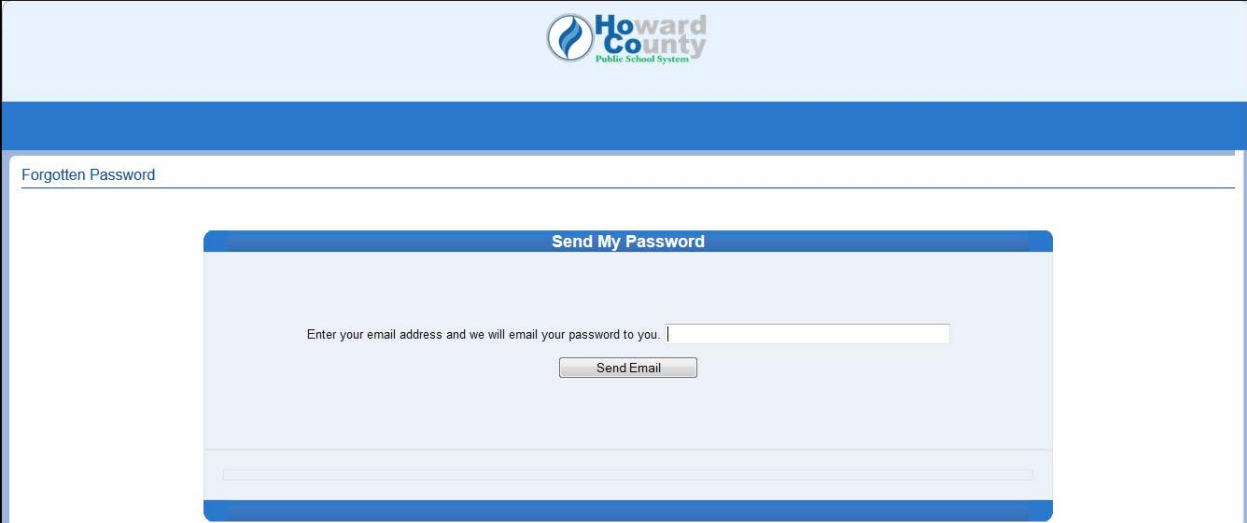
Password


[Forgot Password](#)

[Activate HCPSS Connect Account](#)

3. Next, enter your email address and click the **Send Email** button. An email will be sent to the address you entered.

NOTE: The email address must be the same email address that is on record with HCPSS.



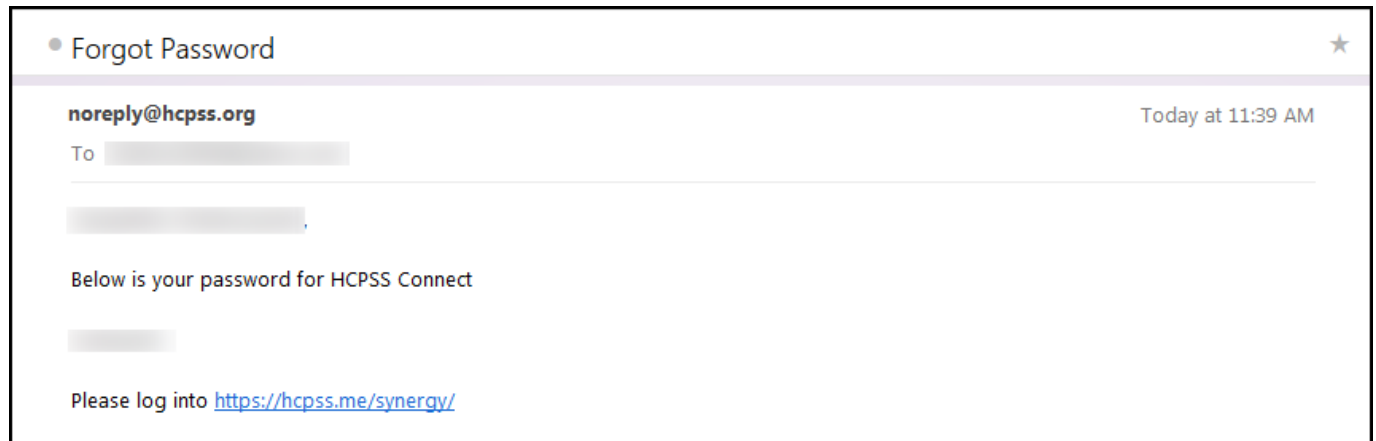
 Howard County Public School System

Forgotten Password


Send My Password

Enter your email address and we will email your password to you.

4. Locate the email in your inbox. Be sure to check your Spam folder if you are not able to locate it. Make sure you select the most recent email from HCPSS.org.



5. Click the link <https://hcpss.me/synergy/> in the email to return to the login screen. Enter your **Username** and **Password** and click the **Login** button.

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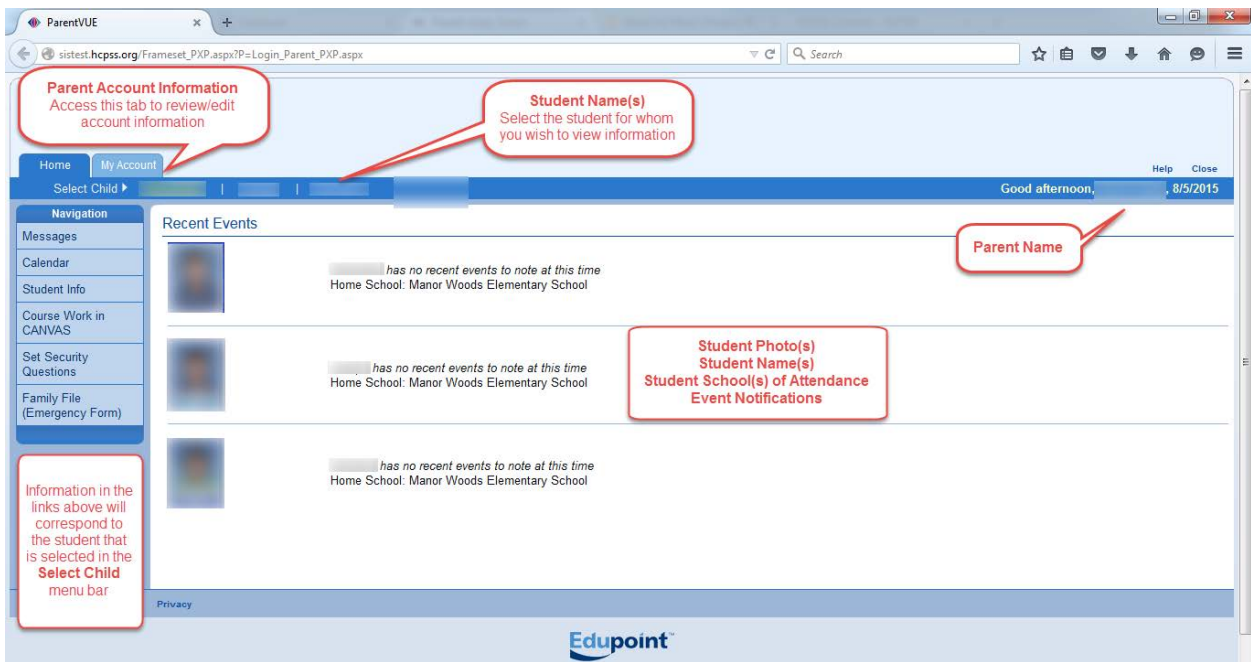
Username

Password

[Forgot Password](#)

[Activate HCPSS Connect Account](#)

6. Upon successfully entering the login and password information, the parent will be taken to this page.



7. Once on this page, the parent may select to go to the *My Account* tab and change their password.

Change Password

Account Information

Instructions: Modify your account information below and press Update Account to apply the changes. To change your password click here: [Change Password](#)

Update Account Cancel

Account Detail and Options

My Account Password

Change Password

To change your password, enter your current password, new password, type the new password again to confirm, then press the Change Password button.

Current Password:

New Password:

Confirm New Password: