

APPLICANT POPULATION RECORD

Under federal guidelines, it is the responsibility of all employers to maintain records concerning their applicant populations, as required by four federal agencies set forth the **Federal Register - Uniform Guidelines on Employee Selection Procedures (1978)**.

Enter the information requested:

1. First three letters of last name:

2. Today's date:
month day year

3. Social Security Number: - -

4. Sex: (M or F)

5. Race/ethnic group (please check below):

<input type="checkbox"/>	African-American or others of African origin or culture
<input type="checkbox"/>	American Indian or Alaskan Native
<input type="checkbox"/>	Asian or Pacific Islander
<input type="checkbox"/>	Hispanic
<input type="checkbox"/>	White

6. Title of position for which you are applying: (i.e., teacher, principal, assistant, secretary, etc.)

(if teaching, specify field)

Return form to:

**Department of Human Resources
Howard County Public Schools
10910 Rt. 108
Ellicott City MD 21042**