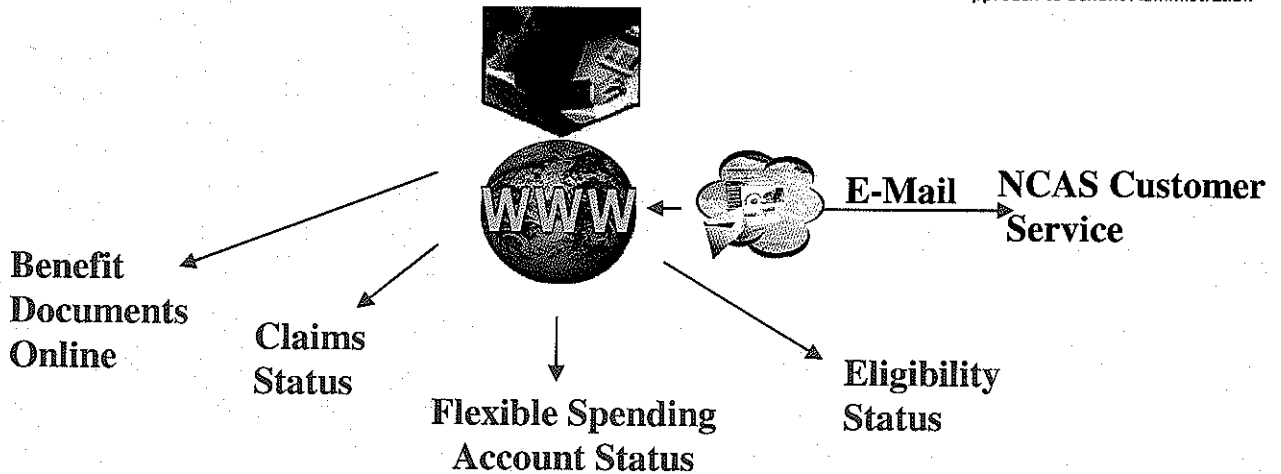




# INTERNET ACCESS TO CLAIMS INFORMATION

*For Claims Administered by*



- ▶▶ It's convenient and will **SAVE** you **TIME** (7 x 24 hour access)
- ▶▶ It's **SECURE** - password protected and data encryption
- ▶▶ It's **EASY** to use

**Try It !**

1. SIGN On To: <http://www.ncas.com>
2. On the Home page click on "For Members"
3. On the Login page click on "NCAS Online Self Service"
4. For the User ID and the Password type in your Group ID (hc) in lower case then click on the Login button
5. On the Manage Generic Web Accounts page enter the employee's personal data requested in the format required including social security number or alternate identification number, last name, first name, date of birth, and zip code then click on the Begin Search button
6. Create and enter your own User ID and Password completing all of the empty fields then click on Create Web Account

If you have any questions, call NCAS using the Phone Number on your ID card.

**WU GO!**