

Howard County Public School System
Howard County, Maryland
Howard Community College
Howard County Library

How to access and use DocFind®
Aetna's Web-based Participating Provider Directory
DocFind is updated three times per week!

Open Access Aetna Select^{SM*} (HMO)

- Step 1 – Go to **www.aetna.com**.
- Step 2 – Under 'shortcuts' on the right side of the page, click on 'Find a Doctor'.
- Step 3 – In the 'General Search' section, simply fill out the required data elements needed to conduct a search.
Under 'Select a Plan' in the General Search section, click on the drop box to reveal choices.
- Step 4 – Click on 'Aetna Select Open Access' under the category of 'Aetna Open Access Plans'.
- Step 5 – Click on 'Start Search'.

*As a reminder, Aetna's Open Access Aetna Select HMO plan does not require members to select a Primary Care Physician (PCP), or obtain referrals from a PCP for specialty care. With Aetna's Open Access Aetna Select HMO plan, members may go directly to participating providers without referrals.

Open Choice® PPO

- Step 1 – Go to **www.aetna.com**.
- Step 2 – Under 'shortcuts' on the right side of the page, click on 'Find a Doctor'.
- Step 3 – In the 'General Search' section, simply fill out the required data elements needed to conduct a search.
Under 'Select a Plan' in the General Search section, click on the drop box to reveal choices.
- Step 4 – Click on 'Open Choice PPO' under the category of 'Aetna Standard Plans'.
- Step 5 – Click on 'Start Search'.

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