

Minutes of the Board of Education Policy Committee

June 15, 2009 - 1:00 p.m. - Board Room A

Committee: Sandra H. French, Chairman; Ellen Flynn Giles; Patricia S. Gordon

Staff: Fran Albert, Policy Specialist; Arlene Conway, Administrative Secretary (Board Office)

Mark Blom, General Counsel; Leslie Bridgett, Assessment Resource Teacher;

Patti Caplan, Director, Public Relations; Wayne Crosby, Interim Director, School Facilities; and

Jose Stevenson, Director, Student Assessment & Program Evaluation

Observers: Chris Wertman, CAC Chairman; Steve Estomin, CAC Policy Coordinator

Item	Subject	Discussion	Action/Status	Follow-up
A.	Call to Order	Mrs. French called the meeting to order at 1:09 p.m.		
B.	Approval of the Agenda	Staff requested the addition of Policy 5110 – Students with Do Not Resuscitate Orders to Item I – General Discussion/Other Mrs. Giles moved approval of the Agenda, as amended. Mrs. Gordon seconded.	By Consensus	
C.	Final Versions of Approved Policies (Mr. Crosby)	1. 6060 Community Improvements to School Sites or School Facilities. (Mr. Crosby) Committee reviewed the policy to ensure that changes proposed at the Board’s 5/12/09 regular meeting were incorporated. Section IV Standard D was separated into two Standards, and Standard K was added to provide for Board review/approval of large projects 2. 6070 Discontinuation of School Use. Reviewed and affirmed as the version approved by the Board on 5/12/09.	By Consensus By Consensus	1. Policy 6060 will be presented to the Board for Action at the 6/25/09 Board meeting. 2. Policy 6070 and 3. Policy 7100 are

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		<p>3. 7100 Family and Medical Leave. Reviewed and affirmed as the version approved by the Board on 2/12/09.</p>	By Consensus	ready to for posting to the Board's policy website. They go into effect July 1, 2009.
D.	Status of Minority Report Procedures	<p>Discussion with Cabinet Representatives (Mr. Blom & Mrs. Caplan) Staff presented a revised language to address the accommodation of a minority opinion in advisory committee reports through the Implementation Procedures (PR) of Policy 2050, Advisory Committees to Staff and Schools. The committee agreed that these new procedures would represent a minority opinion fairly, and withdrew its preference that the minority opinion should be written by the individual rather than the advisory committee chairman. It was recommended that staff review Policy 2060, Advisory Committees to the Board of Education, to ensure alignment.</p>	By Consensus	<p>Implementation Procedures to Policy 2050 will be presented to the Board.</p> <p>Ms. Albert will train committee chairs to ensure consistency in treatment.</p> <p>Mr. Blom will review Policy 2060 and propose any necessary language.</p>
E.	Tentative 2009-2011 Policy Revision Schedule	<p>1. Policy Charters: Recommendation that charters be moved earlier in Board calendar so that committee work can begin as soon as possible. Recommendation that charters be brought to the Board in summer months in the future.</p> <p>2. 9270 – Student Assault and/or Battery</p>		<p>1. Ms Albert will amend the 09-10 timeline and schedule charters between September and October.</p> <p>2. Ms. Albert will change</p>

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		<p>on School Staff: Very important policy needs significant time for committee work. Recommendation that charter be moved up, work begin earlier, and action taken before June 2010.</p> <p>3. Ethics Policy (New): May need extra time to develop; must be approved by state ethics commission.</p> <p>4. 6020 – School Construction Program: Recommendation that action occur sooner than proposed March 11, 2010.</p> <p>5. Records Retention Policy (New): Recommendation to assign over 09/11 schedules as its complexity may require two years to complete. Need to acknowledge criteria and process, identify particular issues, and establish standards. The Charter will take time to develop.</p> <p>6. Two-year Policy Review Schedule: Committee approved the proposed two-year Policy Review Schedule, as revised, for submission to the Board.</p>	<p style="text-align: center;">By Consensus</p>	<p>Policy 9270 Charter to 10/08/09, with action scheduled for 05/13/09.</p> <p>3. Ms. Albert will apprise the Board of any difficulties.</p> <p>4. Timeline changed; action set for 01/14/09.</p> <p>5. Ms. Albert will move policy to the 09/11 timeline. Mr. Blom will check status of State direction and MABE model policy.</p> <p>6. Ms. Albert will present the schedule to the Board for approval on 06/25/2009.</p>

