

Policy Committee Quarterly Meeting
Board Room A
September 15, 2008 – 10:00

Committee: Sandra H. French; Ellen Flynn Giles; Patricia S. Gordon
Staff: Fran Albert, Policy Specialist; Bruce Gist, Dir, School Construction
Guests: Steven Estomin, CAC

Item	Subject	Discussion	Action/Status	Follow-up
I	Call to Order	10:00 a.m.		
II	Approval of Agenda		By consensus	
III	Selection of Chairman	Mrs. French	Motion: Mrs. Gordon Second: Mrs. Giles Vote: 3-0	
IV	Review of <i>Committee Policy Structure, Procedures and Responsibilities</i>	Reviewed and made minor edits to add a provision for consideration of policies beyond those specified in the schedule to the list of responsibilities.	By consensus	
V	Policy Review: Consolidation of <i>Policy 6030 – Procurement of Architectural and Engineering Services</i> and <i>Policy 6040 – Procurement of Construction Management Services</i>	Discussed possible changes: (1) increase the minimum number of companies included in the pool; (2) identify the programs covered by the policy; (3) permit contracting with firms outside the pool; and (4) require submission the pool recommendation to the Board for approval.		

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Item	Subject	Discussion	Action/Status	Follow-up
VI	Scheduling	Dec 15, 2008 10-12:00 Mar 9, 2009 10-12:00 May 11, 2009 1-3:00		
VI	Other	Board suggestions: (1) In policy reports to the Board, bring forward tenor of the committee's discussion, including the range of opinion on key points. (2) Possible topics for additional exploration include Ethics and High School grading.		Fran Albert will make appropriate arrangements.
VIII	Adjournment	12:24 p.m.	By consensus	