

MINUTES OF THE BOARD OF EDUCATION OF HOWARD COUNTY

May 27, 2008

The Board of Education of Howard County held a special meeting to approve the adoption of the FY 2009 Operating and Capital Budgets, FY 2010-2014 Capital Improvement Programs, and Beginning Teachers' Salary (Step 1), on Thursday, May 27, 2008, at 3:00 p.m. in the Board Room of the Department of Education, located at 10910 Route 108, Ellicott City, Maryland. The following were present:

Frank J. Aquino, Chairman
Ellen Flynn Giles, Vice Chairman
Lawrence H. Cohen
Sandra H. French
Patricia S. Gordon
Diane B. Mikulis
Janet Siddiqui, M.D.

Sydney L. Cousin, Superintendent, Secretary/Treasurer
Sandra Erickson, Deputy Superintendent
David White, Budget Officer
Patti Caplan, Director, Public Relations
Florence Jackson, Recording Secretary

Chairman Frank Aquino called the meeting to order at 3:00 p.m.

Dr. Cousin said that the County Executive and the County Council have taken action concerning both the Capital and Operating Budgets, and Board approval is requested.

FY 2009 Operating Budget

Administration - \$11,368,190

Action: Mrs. French moved approval of the Administration category budget in the amount of \$11,368,190, including reductions of Salary - \$80,000; Legal fees - \$125,000; and Public Information (cut one specialist) - \$60,000. The motion was seconded by Mrs. Mikulis and approved by the members of the Board (7/0).

Approved – July 10, 2008

Mid-Level Administration - \$51,345,570

Motion: Mr. Cohen moved approval of the Mid-Level Administration category budget in the amount of \$51,345,570, including reductions of Salary - \$95,000; CATV/Video (cut one new web TV specialist) - \$60,000; CATV/Video (cut video integration equipment) - \$60,000; and School Administration (cut 5 of 15 new leadership interns) - \$225,000.

Discussion:

Mrs. Mikulis expressed concern regarding the cuts to the CATV/Video programs and encouraged the Board to fund these programs if funding becomes available.

Action: The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0).

Instructional Salaries - \$277,798,350

Motion: Ms. Gordon moved approval of the Instructional Salaries category budget in the amount of \$277,798,350, including the reduction in Media (10 middle school technology teachers) - \$450,000.

Discussion:

Mr. Cohen commented about the cut made to the Media program and said that if funds become available, he would support funding the 10 middle school technology teachers.

Action: The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0).

Instructional Texts/Materials - \$12,957,500

Action: Mrs. Mikulis moved approval of the Instructional Texts/Materials category budget in the amount of \$12,957,500, including a reduction of Other Regular (emergency textbooks) - \$100,000; Other Regular (textbooks-prepurchase) - \$200,000; and Other Regular (equipment replacement cycle) - \$500,000. The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0).

Instructional Other - \$2,768,760

Action: Mr. Aquino moved approval of the Instructional Other category budget in the amount of \$2,768,760. The motion was seconded by Mr. Cohen and approved by the members of the Board (7/0).

Special Education - \$81,515,640

Action: Mrs. Giles moved approval of the Special Education category budget in the amount of \$81,515,640, including reductions of Countywide (reduce one new work-study teacher) - \$45,000; Countywide (cut 0.5 new occupational therapist) - \$22,500; School-Based (eliminate one new instructional support teacher) - \$45,000; School-Based (cut two new student assistants) - \$30,000; Non-Public (reduce legal fees) - \$50,000; and Psychological Services (reduce 0.4 new psychologist) - \$28,000. The motion was seconded by Mrs. Mikulis and approved by the members of the Board (7/0).

Pupil Personnel - \$2,798,800

Motion: Dr. Siddiqui moved approval of the Pupil Personnel category budget in the amount of \$2,798,800.

Discussion:

Dr. Siddiqui noted that the Operating Budget Review Committee (OBRC) expressed concern for the need of additional pupil personnel workers.

Action: The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0).

Health - \$5,707,900

Action: Mrs. French moved approval of the Health category budget in the amount of \$5,707,900. The motion was seconded by Mr. Cohen and approved by the members of the Board (7/0).

Transportation - \$32,659,320

Action: Mr. Cohen moved approval of the Transportation category budget in the amount of \$32,659,320, including the reduction of cutting four new substitute bus drivers - \$116,000; and adding back

substitute contracted services - \$120,000. The motion was seconded by Mrs. French and approved by the members of the Board (7/0).

Operation of Plant - \$43,829,530

Action: Ms. Gordon moved approval of the Operation of Plant in the amount of \$43,829,530. The motion was seconded by Mrs. Mikulis and approved by the members of the Board (7/0).

Maintenance of Plant - \$23,019,340

Motion: Mrs. Mikulis moved approval of the Maintenance of Plant category budget in the amount of \$23,019,340, including reductions of Building Maintenance (reduce contracted repairs) - \$867,300; Networks/Technology (reduce contracted, supplies, other) - \$200,000; Grounds (reduce contracted projects) - \$225,000; and Environmental Maintenance (reduce contracted projects) - \$200,000.

Discussion:

Mr. Cohen expressed concern regarding the impact of cutting \$867,300 from the Building Maintenance program, and said that if funds become available, he would support funding of this program.

Action: The motion was seconded by Mrs. French and approved by the members of the Board (7/0).

Fixed Charges - \$104,248,720

Action: Mr. Aquino moved approval of the Fixed Charges category budget in the amount of \$104,248,720, including reductions of Salary Adjustments FICA - \$13,400; Social Security costs for positions added/deleted in budget - \$77,600; and Health Insurance costs for positions added/deleted in budget - \$215,200. The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0).

Community Services - \$6,146,920

Action: Mrs. Giles moved approval of the Community Services category budget in the amount of \$6,146,920, including the reduction of International Student (cut one new bilingual liaison) - \$30,000. The motion was seconded by Mrs. Mikulis and approved by the members of the Board (7/0).

Capital Outlay - \$923,480

Action: Dr. Siddiqui moved approval of the Capital Outlay category budget in the amount of \$923,480. The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0).

Food and Nutrition Services Fund - \$11,477,280

Action: Mrs. French moved approval of the Food and Nutrition Services Fund category budget in the amount of \$11,477,280. The motion was seconded by Mr. Cohen and approved by the members of the Board (7/0).

Worker's Compensation Self-Insurance Fund - \$2,171,730

Action: Mr. Cohen moved approval of the Worker's Compensation Self-Insurance Fund category budget in the amount of \$2,171,730. The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0).

Printing and Duplicating Fund - \$2,621,210

Action: Ms. Gordon moved approval of the Printing and Duplicating Fund category budget in the amount of \$2,621,210. The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0).

Information Management/Computer Services Fund - \$5,164,120

Action: Mrs. Mikulis moved approval of the Information Management/Computer Services Fund category budget in the amount of \$5,164,120. The motion was seconded by Mr. Cohen and approved by the members of the Board (7/0).

Health and Dental Self-Insurance Fund - \$85,378,920

Action: Mr. Aquino moved approval of the Health and Dental Self-Insurance Fund category budget in the amount of \$85,378,920, including the reduction of changes in positions added/deleted elsewhere in the budget - \$215,200. The motion was seconded by Mrs. Mikulis and approved by the members of the Board (7/0).

Grants - \$25,000,000

Action: Mrs. Giles moved approval of the Grants Fund category budget in the amount of \$25,000,000. The motion was seconded by Mrs. French and approved by the members of the Board (7/0).

Howard County Public Schools Operating Budget – FY 2009 - \$657,088,020

Motion: Dr. Siddiqui moved approval of the Howard County Public Schools Operating Budget – FY 2009 in the amount of \$657,088,020. The motion was seconded by Mrs. Giles.

Discussion:

Board members and staff agreed that the motion should include funding sources.

Action: Dr. Siddiqui moved that the Board approve the Howard County Public Schools Operating Budget – FY 2009, in the amount of \$657,088,020, from the revenue sources of:

County Appropriation	\$454,794,610
State Sources	\$191,839,110
Federal Sources	\$ 370,000
Other Sources	<u>\$ 10,084,300</u>
Total Revenue Sources	\$657,088,020

The motion was seconded by Mrs. French and approved by the members of the Board (7/0).

Board of Education of Howard County FY 2009 Tuition Rates – Non-County Residents*Discussion:*

Mrs. French asked for an explanation of when tuition rates are applied in the Howard County Public School System. Mrs. Wise explained that there are very few cases where tuition rates apply. She said that it depends on a family's situation. Mrs. Giles said that at times, the HCPSS makes reciprocal agreements with other counties for the placement of students in special circumstances. Mrs. French added that out-of-county people cannot just choose to attend HCPSS schools and pay tuition, and that it is very restricted.

Action: Mrs. French moved approval of the FY 2009 Tuition Rates for Non-County Residents as:

In-State	Elementary/Secondary*	\$ 9,270
	Special Education	\$27,810
Out-of-State	Elementary/Secondary*	\$13,390
	Special Education	\$40,170

**includes full-day kindergarten*

The motion was seconded by Mr. Cohen and approved by the members of the Board (7/0).

FY 2009 Capital Budget Request - \$80,465,986

Mr. Roey reported that \$33,334,014 in reductions were made to the Capital Budget. Reductions were made to the Maintenance/Warehouse Facility in the amount of \$12,074,000; Old Cedar Lane Addition/Renovation Phase I/II in the amount of \$13,752,000; Site Acquisition & Construction Reserve in the amount of \$4,000,000; and Systemic Renovations in the amount of \$3,508,014.

Action: Mr. Cohen moved approval of the adoption of the FY 2009 Capital Budget in the amount of \$80,465,986, with reductions in the amount of \$33,334,014. The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0).

FY 2010-2014 Capital Improvement Program Request - \$539,788,000

Mr. Roey reported that the FY 2010-2014 Capital Improvement Program Request reflects the deferral of Maintenance/Warehouse Facility and the Old Cedar Lane Addition/Renovation Phase I/II to FY 2010 and FY 2011.

Motion: Ms. Gordon moved approval of the FY 2010-2014 Capital Improvement Program Request in the amount of \$539,788,000.

Discussion:

Dr. Cousin explained that the funding of capital projects in the future will have to be done other than by the two primary sources currently being used (bonds and state funds). Bonds and state funds

will not be adequate funding to reach the levels of anticipated future needs.

Action: The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0).

FY 2009-2014 Long-Range Systemic Renovation Projects - \$195,958,000

For information only.

FY 2009-2018 Long-Range Master Plan – \$923,074,000

Action: Mrs. Mikulis moved approval of the FY 2009-2018 Long-Range Master Plan in the amount of \$923,074,000. The motion was seconded by Mrs. French and approved by the members of the Board (7/0).

Beginning Teachers’ Salary (Step 1)

Mr. Kirk Thompson, Director of Human Resources, presented the following recommended Step 1 salaries for 10-month and 11-month teachers:

10-Month Teachers

PD	A	B	C	D	E
Provisional Degree Certificate	Standard Professional Certificate	Bachelor’s Degree + APC or 30 Credit Hrs. Applicable to APC	Master’s Degree	Master’s Degree + 30 Credit Hours	Earned Doctorate
\$33,054	\$44,527	\$45,760	\$47,395	\$49,029	\$50,664

11-Month Teachers

PD	A	B	C	D	E
Provisional Degree Certificate	Standard Professional Certificate	Bachelor’s Degree + APC or 30 Credit Hrs. Applicable to APC	Master’s Degree	Master’s Degree + 30 Credit Hours	Earned Doctorate
\$36,359	\$48,980	\$50,336	\$52,135	\$53,931	\$55,730

Mrs. Mikulis asked what positions are held by 11-month teachers. Mr. Thompson said that some special education teachers and resource teachers are now 11-month employees. The majority of teachers are 10-month employees.

Mr. Cohen asked how the recommended Step 1 salaries compared to surrounding counties. Mr. Thompson responded that only two counties (Baltimore County and Carroll County) have confirmed so far, and Howard County's starting salary is higher than those counties.

Action: Mrs. Giles moved approval of the Beginning Teachers' Salary (Step 1) for 10-month and 11-month teachers as provided by the Superintendent. The motion was seconded by Mrs. Mikulis and approved by the members of the Board (7/0).

Closing

Board members expressed their appreciation to the County Executive, County Council, Superintendent, and staff for the smooth budget process and for always putting education first.

Dr. Cousin expressed that FY 2010 and beyond are going to be challenging years while the HCPSS continues to grow in population, in needs, and in programs. He said that the school system has a very positive relationship with the County Executive and the County Council and that it is reflective in the support, which was demonstrated in both the Operating Budget and the Capital Budget. He said that he felt the final product will support classrooms, teachers, and the schools. He thanked Board members for their support of the budget, the improvements that were contributed by the Board, and for their support of the administration.

Mr. David White, Budget Officer, will be retiring at the end of the school year, so he expressed his appreciation to everyone that he had worked with while on staff at HCPSS.

Adjournment – The meeting was adjourned at 3:44 p.m.

Attachments

- A. FY 2009 Capital Budget Request
- B. FY 2010-2014 Capital Improvement Program Request
- C. FY 2009-2014 Long-Range Systemic Renovation Projects
- D. FY 2009-2018 Long-Range Master Plan