

MINUTES OF THE BOARD OF EDUCATION OF HOWARD COUNTY

June 14, 2007

The Board of Education of Howard County held a regularly scheduled meeting on Thursday, June 14, 2007, at 4:00 p.m. in the Board Room of the Department of Education, located at 10910 Route 108, Ellicott City, Maryland. The following were present:

Diane B. Mikulis, Chairman
Frank J. Aquino, Vice Chairman
Lawrence H. Cohen
Sandra H. French
Ellen Flynn Giles
Patricia S. Gordon
Janet Siddiqui, M.D.
Wossen Ayele, Student Member

Sydney L. Cousin, Superintendent, Secretary/Treasurer
Sandra Erickson, Deputy Superintendent
Patti Caplan, Director, Public Relations
Arlene Conway, Recording Secretary

The Chairman called the meeting to order at 4:10 p.m., and Moneim Sallam, River Hill HS student, led the group in the Pledge of Allegiance.

Administration of Oath – Student Member of the Board

Mrs. Margaret Rappaport, Clerk of the Circuit Court, administered the oath to the new Student Member of the Board of Education. Mr. Andrew Gavelek, Reservoir HS, will commence his position on July 1, 2007.

Public Forum

Ms. Lisa Regnante, Centennial Lane ES PTA officer and incoming president, spoke about the Healthy Snack Taste Test that was held at Centennial Lane. With ideas inspired by the Wellness Committee, over 600 people sampled 20 different food and drink items. The test was a success, and parents were grateful for the information and opportunity to have their children taste healthier snacks. The various food and drink items were donated by David's Natural Market.

Centennial Lane ES students, Alex Berry, Katherine Chiu, Charles Regnante, and Thomas Regnante, spoke about their favorite food and drink snacks from the taste test.

Approved – July 12, 2007

Ms. Felecia Fischell, parent, spoke about the risks associated with aerobic activities for overweight children and also questioned the response when a child has a greater than average BMI (body mass index). She asked the Board to consider aquatics as an alternative to other aerobic activities.

Approval of Agenda

The following changes were made to the agenda:

- Items XI.A. and XI.B. – Reverse order.
- Item XIII.B. - Add Policy 9030 - Student Communications - to the Public Hearing on Policy 10010 (3131) – Publications/Communications.

Action: Ms. Gordon moved approval of the amended agenda. The motion was seconded by Mr. Aquino and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Superintendent's Report

Dr. Cousin remarked on the annual retirement reception, congratulated students who were awarded Robert C. Byrd Scholarships, and recognized schools that received 2007 Maryland Green School Awards.

Mrs. Erickson reported on the school system's performance on the 2007 Maryland School Assessments (MSAs), noting outstanding performance at the fourth-grade level and performance increases by student groups.

Student Member's Report

Mr. Ayele reported on the recent Howard County Youth Summit, which helped students focus on areas of improvement for students' lives. He introduced student representatives who reported on their activities at the Youth Summit. Student representatives spoke about a number of issues, including the following:

- Food served in the schools.
- Coordination and communication between the SGA (Student Government Association) and the schools.
- Hangout places for students.
- Concerns with communication between students and teachers.
- Schedule problems.

Board Members' Reports

Mrs. Giles reported on the quarterly meeting of the Legal Services Association (LSA) of MABE (Maryland Association of Boards of Education) and noted the interest in modification of the High School Assessments (HSAs) as a graduation requirement. Members of LSA recommended an interim report on the options being considered for

waiver, which include students with special needs, Individual Education Plans (IEPs), 504 Plans, and English Language Learners (ELL).

Mrs. Mikulis reported on an assembly that was held at Gorman Crossing ES to recognize military family members. The guest speaker was U.S. Army Colonel Loy, who indicated that this may be the only event of its type in the Washington Metro Region. Mrs. Mikulis expressed appreciation to Ms. Cheryl Logan, Principal at Gorman Crossing, for coordinating the event. Mrs. Giles also noted that the President's brass quintet from the U.S. Marine Corps performed for the occasion.

Mrs. Mikulis also presented a brief video that was shown at the NSBA (National School Board Association) conference in April. The thought-provoking video depicts global technology and how children are currently being taught.

Signing of Negotiated Agreements

Presenter: Mrs. Susan Mascaro, Director of Staff Relations.

Mrs. Mascaro presented the Memorandum of Understanding for the Home and Hospital Teachers Association and the Memorandum of Understanding for the School Food Service Association for ratification by the Board. Tentative agreement has been reached and ratified by the membership of each association.

Action: Mrs. French moved approval of the ratification and adoption of the Memorandum of Understanding for the Howard County Home and Hospital Teachers Association (July 1, 2007, through June 30, 2010). The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Action: Mr. Aquino moved approval of the ratification and adoption of the Memorandum of Understanding for the Howard County School Food Service Association (July 1, 2007, through June 30, 2010). The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Mrs. Mikulis thanked Mrs. Mascaro and the other members of the negotiating team for their work.

Consent Agenda

Staff Personnel; Bids and Contracts; Operating Budget Monthly Report; School Construction Monthly Reports; Donations; Minutes of May 9 (Closed Meeting - Official and Confidential); May 10 (Regular Meeting); and May 30, 2007 (Closed Meeting - Official and Confidential).

Mrs. French requested that the ARL Greenhouse Project under Bids and Contracts be pulled for discussion.

Action: Mr. Aquino moved approval of the Consent Agenda as amended. The motion was seconded by Mr. Cohen and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Staff Personnel – Approved by the Board.

Resignations-Violation of Contract

Name	School	Grade or Subject	Reason	Years in Howard County	Effective Date
Laudadio, Sarah	HaHS	Math	Personal	5.0	06/14/07

Resignations

Name	School	Grade or Subject	Reason	Years in Howard County	Effective Date
Alburger, Daniel	OMHS	English	Relocation	2.0	06/14/07
Curry, David	LRHS	Soc. Studies	Personal	5 months	06/14/07
Daniels, Kahla	OMMS	Spec. Ed.	Family Obligations	3 months	06/14/07
Donohue, Elizabeth	GCES	Elem. Ed.	Relocation	4.0	06/14/07
Estell, Kimberly	Fr. Leave	ESOL	Family Obligations	13.0	06/30/07
Ferguson, Vincent	HOHS	English	Relocation	2.0	06/14/07
France-Kelly, Heather	AHS	English	Other Employment	9.0	06/14/07
Gaffney III, Caldwell	RHS	Foreign Lang.	Personal	1.0	06/14/07
Gallagher, Janet	PMS	Math	Other Employment	7.0	06/14/07
Gearhart, Molly	RHHS	Counselor	Other Employment	11.0	06/14/07
Gephart, Jeffrey	LFES	Elem. Ed.	Relocation	2.0	06/14/07
Goode, Matthew	GWMS	Soc. Studies	Personal	2.0	06/14/07
Gutierrez, Anita	HAHS	Forg. Lang.	Relocation	4.0	06/14/07
Henry, Kerridwen	GES	Elem. Ed.	Personal	1.0	06/14/07
Kastendike, Christina	OMHS	Hlth. Ed.	Relocation	2.0	06/14/07
Kennedy Kerry	ReHS	Spanish	Other Employment	3.0	06/14/07
Kim, Esther	DOES	Elem. Ed.	Family Obligations	1.0	06/14/07
LaRue, Mary	GCES	Elem. Ed.	Other Employment	9.0	06/14/07
Marquez, Kimberly	Fr. Leave	Elem. Ed.	Relocation	7.0	06/30/07
Miles, Brooke	HOHS	Science	Relocation	5.0	06/14/07
Oleson, Judith	AHS	English	Relocation	2.0	06/14/07
O'Mailey, Renee	Fr. Leave	Elem. Ed.	Leave Expired	4.0	06/30/07
Parks, Anna	OMMS	Spec. Ed.	Relocation	3.0	06/14/07
Parry, Adam	WLHS	Soc. Studies	Relocation	4.0	06/14/07
Patterson, Holly	CHS	Science	Other Employment	4.0	06/14/07
Platt, Heidi	HAHS	ESOL	Other Employment	2.0	06/14/07
Ricks, Linda	JHES	Spec. Ed.	Relocation	9.0	06/14/07
Rieser, Aleysha	BBES	Elem. Ed.	Other Employment	3.0	06/14/07
Rodriguez, Felicia	WLMS	Mathematics	Dissatisfaction	4.0	06/14/07
Roloson, Kristin	LFES	Elem. Ed.	Relocation	1.0	06/14/07
Rosenblatt, Rachel	CES	Elem. Ed.	Relocation	1.0	06/14/07

Sheinbach, Alissa	LWES	Elem. Ed.	Personal	1.0	06/14/07
Smoker, Brian	HOHS	Science	Relocation	4.0	06/14/07
Strozyk, Ann	Fr. Leave	Science	Family Obligations	13.0	06/30/07
Sullivan, Melissa	Fr. Leave	Spec. Ed.	Family Obligations	8.0	06/30/07
Summe, Kelly	AHS	Math	Personal	3.0	06/14/07
Vanderford, Kristin	GHS	Science	Relocation	1.0	06/14/07
Weber, Hope	DRES	Elem. Ed.	Relocation	4.0	06/14/07
Webster, Kerry	Fr. Leave	Sp. Path	Leave Expired	7.0	06/30/07
Wentz, Kaye	HSES	Elem. Ed.	Other Employment	3.0	06/14/07
White, Stephanie	OMMS	Foreign Lang.	Personal	2.0	06/14/07
Wieber, Maria	BBMS	Science	Relocation	6.0	06/14/07
Woofter, Jessica	ReHS	Social Studies	Personal	1.0	06/14/07

Contracts

Name	School	Grade or Subject	Place of Last Teaching Assignment	Grade/Step	Effective Date
Albright, Holly	VES	ECE	--	C-01	8/21/07
Allegretto, Katie	Unassign.	ELE	--	A-01	8/21/07
Alvarado, Diana	Unassign.	SST	--	A-01	8/21/07
Amshey, Matthew	Unassign.	MAT	Prince George's Co.	A-06	8/21/07
Anthenelli, Elizabeth	Unassign.	SPE (0-5yrs)	--	A-01	8/21/07
Arief, Joanna	Unassign.	SPE (K-12)	HCPSS – IA	D-02	8/21/07
Arnold, Scott	AHS	MAT	Anne Arundel Co.	B-15	8/21/07
Babe, Michael	AHS	WLA (Spanish)--	--	A-01	8/21/07
Baier, Randi	Unassign.	ELE	--	A-01	8/21/07
Bailey, Ryan	Unassign.	ELE	--	C-01	8/21/07
Balachowski, Jennifer	Unassign.	SCI	--	C-01	8/21/07
Barraco, Ashleigh	Unassign.	ELE	Anne Arundel Co.	A-05	8/21/07
Bilger-Helling, Laura	Unassign.	RDG SPEC	Anne Arundel Co.	C-11	8/21/07
Biondo, Sarah	Unassign.	ELE	--	A-01	8/21/07
Blakey, Michelle	Unassign.	ELE	Chicago, IL	C-05	8/21/07
Bonner, Christine	Unassign.	WLA (Spanish)	Anne Arundel Co.	C-08	8/21/07
Boteler, Candice	CHS	ESOL	Charles County	C-03	8/21/07
Bowman, Jamie	Unassign.	WLA (Spanish)--	--	A-01	8/21/07
Bradford II, Samuel	Unassign.	SPE	Carroll County	C-09	8/21/07
Bradley, Evelyn	GHS	CRD	HCPSS – IA	A-06	8/21/07
Brandel, Thomas	MRHS	SST	Carroll County	C-06	8/21/07
Brooks, Rosa	Unassign.	ELE	Baltimore City	B-15	8/21/07
Brunn, Jessica	Unassign.	ELE	HCPSS – IA	C-02	8/21/07
Burd, Megan	Unassign.	SPE (K-12)	--	A-01	8/21/07
Burke, Joyce	Unassign.	SPE	McKinney, TX	A-08	8/21/07
Busche, Susan	Unassign.	SCI	--	C-01	8/21/07
Caldwell, Susan	Unassign.	SLP	--	C-01	8/21/07
Capurso, Ronald	Unassign.	SCI	--	A-01	8/21/07
Carrino, Lori	Unassign.	RDG SPEC	Camden, NJ	C-05	8/21/07

Chairs, Brittany	Unassign.	ELE	--	A-01	8/21/07
Chew, Shalonda	CHS	SCI	--	A-01	8/21/07
Cho, Chongmin	CHS	MAT	San Diego, CA	C-06	8/21/07
Cohen, Nancy	Unassign.	RDG	Johns Hopkins Univ.	C-15	8/21/07
Cornelius, Callie	Unassign.	SST	Winchester, VA	C-10	8/21/07
Cox, Susan	Unassign.	ELE	Christiansburg, VA	C-13	8/21/07
Crichton, Elizabeth	Unassign.	ELE	--	A-01	8/21/07
Danaher, Margaret	Unassign.	SPE	Baltimore City	D-15	8/21/07
Donahue, Susan	Unassign.	RDG	Denton, TX	B-08	8/21/07
Downs, Ashley	Unassign.	ECE	--	A-01	8/21/07
Emanuel, Elizabeth	VES	ELE	--	A-01	8/21/07
Ferrell, Timothy	HoHS	WLA (Spanish)--		A-01	8/21/07
Flanzraich, Melissa	MHHS	ENG	Anne Arundel Co.	C-04	8/21/07
Fletcher, Megan	Unassign.	SPE (1-8)	Baltimore County	B-10	8/21/07
Foreman, Amy	Unassign.	MUS	Montgomery Co.	A-02	8/21/07
Forte, Karen	Unassign.	SPE	Montgomery Co.	A-09	8/21/07
Fox, Michelle	AHS	ENG	--	A-01	8/21/07
Friedman, Erica	Unassign.	ELE	--	C-01	8/21/07
Gallavan, Magan	Unassign.	SPE	--	C-01	8/21/07
Geoghan, Caitlin	WLHS	ENG	--	A-01	8/21/07
Giles, Julianne	Unassign.	MAT	Prince Georges Co.	A-02	8/21/07
Granado, Elaine	HoHS	ENG	--	A-01	8/21/07
Gravel, Laura	VES	ECE	Baltimore County	C-09	8/21/07
Gray-Napier, Jennifer	Unassign.	ENG	--	C-01	8/21/07
Griffin, Andrea	Unassign.	SPE (K-12)	--	C-01	8/21/07
Gutierrez, Tanya	Unassign.	MED	--	C-01	8/21/07
Harlan, Amanda	Unassign.	RDG SPEC	Tulsa, OK	C-04	8/21/07
Hepler, Amanda	Unassign.	WLA (French)--		A-01	8/21/07
Hereth, Edward	GHS	FACS	HCPSS – IA	A-02	8/21/07
Henry, Matthew	Unassign.	ELE	Croton-on-Hudson, NY	C-11	8/21/07
High, Katie	Unassign.	ELE	--	C-01	8/21/07
Hodges, Suzanne	Unassign.	SPE (1-8)	Private School	C-04	8/21/07
Hughes, Jean	Unassign.	SLP	Harford County	C-08	8/21/07
Hughes, Lauren	Unassign.	ENG	--	A-01	8/21/07
Hughes, Rebekah	SES	SPE (1-8)	--	C-01	8/21/07
Ingold, Rebecca	Unassign.	SPE (6-Adult)	HCPSS – IA	C-02	8/21/07
Jackson, Jessica	MHMS	SST	LaMarque, TX	A-03	8/21/07
Jackson, Kristie	Unassign.	ELE	--	A-01	8/21/07
Jenkins, Laura	Unassign.	ENG	--	A-01	8/21/07
Jung, Britney	Unassign.	ELE	Montgomery Co.	A-04	8/21/07
Karanovich, Candace	GHS	MAT	--	A-01	8/21/07
Klose, Doreen	BBMS	MAT	HCPSS – IA	C-04	8/21/07
Kolarsick, Caitlin	Unassign.	ELE	--	A-01	8/21/07
Kupperman, Annette	MWMS	GT	Private School	C-15	8/21/07
Lamanna, Kara	Unassign.	ENG	Baltimore County	A-02	8/21/07

Lamarr, Natalie	Unassign.	ELE	--	A-01	8/21/07
Linkins, Paul	RHS	GUI	Baltimore City	C-04	8/21/07
Long, Brian	WLMS	MAT	Baltimore City	C-07	8/21/07
Luddy, Stephanie	Unassign.	MAT	--	A-01	8/21/07
MacCormick, Rhoda	Unassign.	ELE	--	A-01	8/21/07
Madera, Jennifer	Unassign.	ENG	--	A-01	8/21/07
Marner, Alicia	HES	SPE	Baltimore City	C-15	8/21/07
Martin, Lisa	Unassign.	ESOL	Fairfax, VA	C-15	8/21/07
Materkoski, Shana	Unassign.	SPE	--	A-01	8/21/07
McCollum, Lisa	GHS	SPE (6-Adult)	Sugarland, TX	C-12	8/21/07
McCoy, John	Unassign.	SST	--	A-01	8/21/07
McElroy, Megan	DMS	MAT	--	A-01	8/21/07
McGolrick, Megean	BBMS	SCI	Washington, DC	A-05	8/21/07
McGrail, Patricia	Unassign.	ENG	--	C-01	8/21/07
Meikrantz, Jennifer	Unassign.	MAT	Anne Arundel Co.	B-04	8/21/07
Meszaros, Meghan	Unassign.	ECE	--	C-01	8/21/07
Metz, Kristie	Unassign.	ENG	--	C-01	8/21/07
Miller, Justine	Unassign.	ELE	--	A-01	8/21/07
Millman, Sarah	LRHS	WLA (Spanish)--		C-01	8/21/07
Mirand-Valladares, Cassandra	Unassign.	MUS	--	C-01	8/21/07
Mitchell, Jessica	Unassign.	ESOL	--	A-01	8/21/07
Mitton, Patrick	Unassign.	ENG	--	A-01	8/21/07
Moulier, Neyda	Unassign.	GUI	--	C-01	8/21/07
Moschetta, Ali	Unassign.	SPE (K-12)	--	A-01	8/21/07
Murphy, Elizabeth	Unassign.	SCI	Baltimore County	C-02	8/21/07
Myers, Hannah	MHHS	WLA (Spanish)--		A-01	8/21/07
Napura, Christina	Unassign.	SPE	Kennedy Krieger	B-08	8/21/07
Niederer, Eileen	RES	ELE	--	A-01	8/21/07
Neumann, Kathleen	Unassign.	ELE	--	A-01	8/21/07
Nicholson, Darryl	Unassign.	ELE	Baltimore County	C-14	8/21/07
Norsen, Kristin	FRES	SPE (1-6)	Private School	A-02	8/21/07
Norato, Michelle	WLMS	MAT	Aiken, SC	C-14	8/21/07
Norton, Sarah	GCES	SPE (1-8)	--	A-01	8/21/07
Oberdalloff, Rebecca	Unassign.	ENG	--	C-01	8/21/07
Olsen, Amanda	MRHS	ENG	--	C-01	8/21/07
Palumbi, John	HoHS	MAT	Related Work Exp	D-06	8/21/07
Palmer, Anitra	Unassign.	ELE	Baltimore County	A-02	8/21/07
Park, Rita	Unassign.	SCI	Baltimore County	C-04	8/21/07
Pauller, Noel	Unassign.	SCI	Coon Rapids, MN	D-11	8/21/07
Pauller, Vicky	Unassign.	MAT	Minneapolis, MN	B-04	8/21/07
Payea, Marla	Unassign.	ELE	--	C-01	8/21/07
Pearce, Cathleen	MVMS	FACS	Carroll County	A-03	8/21/07
Pietryka, Ashley	Unassign.	ELE	--	A-01	8/21/07
Pinto, Allison	Unassign.	ENG	Rochester, NY	C-02	8/21/07
Prentice, Erica	Unassign.	SLP	The Harbour School	C-06	8/21/07

Pulvirenti, Debra	Unassign.	SPE (1-8)	Private School	D-12	8/21/07
Rabinowitz, Amy	Unassign.	ECE	--	A-01	8/21/07
Renoud, Christina	Unassign.	ESOL	--	C-01	8/21/07
Russell, Kimberly	Unassign.	ESOL	Baltimore County	C-11	8/21/07
Rivers, Kelly	LRHS	SST	--	A-01	8/21/07
Sehgal, Lorena	Unassign.	SCI	Prince Georges Co.	D-06	8/21/07
Unjung, Shin	VES	ESOL	Prince Georges Co	C-06	8/21/07
Shipp, Kristin	CHS	ENG	--	A-01	8/21/07
Silva, Michele	HoHS	MAT	Montgomery Co.	C-10	8/21/07
Spencer, Leslie	Unassign.	ELE	Baltimore County	C-04	8/21/07
Stefanski, Susan	RHS	MAT	--	C-01	8/21/07
Stover, Heather	AHS	ENG	--	A-01	8/21/07
Sanders, Sandra	RHS	ENG	Anne Arundel County	C-15	8/21/07
Sassani, Nicole	Unassign	SPE	--	A-01	8/21/07
Seaman, Jennifer	WLMS	SPE	Baltimore County	C-04	8/21/07
Sechowski, Rachael	Unassign.	SPE	Private School	A-02	8/21/07
Schulman, Jayme	Unassign.	ELE	--	C-01	8/21/07
Siegel, Karen	Unassign.	SPE	--	A-01	8/21/07
Spause, Kristen	Unassign.	WLA (Spanish)--		C-01	8/21/07
Stackhouse, Emily	Unassign.	ENG	HCPSS – IA	C-05	8/21/07
Staines, Heather	Unassign.	MED	Baltimore County	C-03	8/21/07
Stanton, Kathleen	Unassign.	ECE	--	A-01	8/21/07
Stepnitz, Christina	Unassign.	WLA (French)--		A-01	8/21/07
Straffin, Barbara	Unassign.	ENG	Frederick County	B-07	8/21/07
Secula, Melanie	MWES	SPE (1-8)	Baltimore County	C-08	8/21/07
Schroder, Nils	HoHS	BUS	--	A-01	8/21/07
Sumihara, Rae	Unassign.	ESOL	Private School	C-06	8/21/07
Swighart, Karen	OMMS	RDG SPEC	Montgomery Co.	B-11	8/21/07
Tappis, Christopher	RHHS	MAT	--	A-01	8/21/07
Tempesta, Natalie	Unassign.	SCI	Fairfax, VA	C-08	8/21/07
Thompson, Molly	Unassign.	ELE	--	C-01	8/21/07
Torres, Mindy	Unassign.	SPE	Las Vegas, NV	A-08	8/21/07
Trainor, Kathleen	Unassign.	SST	Fairfax, VA	A-03	8/21/07
Virella, Aracelis	Unassign.	WLA (Spanish)	Baltimore County	C-15	8/21/07
Walker, Bonna	Unassign.	SCI	--	A-01	8/21/07
Wells, Syreeta	Unassign.	SLP	--	C-01	8/21/07
Wesley, Catherine	Unassign.	SPE (K-8)	Private School	B-05	8/21/07
Williams, Sarah	MRHS	FACS	Fairview, PA	A-02	8/21/07
Williamson, Margaret	RHHS	MAT	--	A-01	8/21/07
Wismans, Lori	MWMS	SPE (1-8)	Duluth, GA	B-14	8/21/07
Wong, Art	Unassign.	ESOL	Jackson, TN	A-02	8/21/07
Worley, Jennifer	Unassign.	SST	Brooklyn, NY	C-03	8/21/07
Zancan, Pamela	Unassign.	ELE	Harford County	A-06	8/21/07
Zeller, Katherine	RHS	SST	--	C-01	8/21/07

Leaves of Absence

<u>Name</u>	<u>School</u>	<u>Grade or Subject</u>	<u>Years in Howard County</u>	<u>Effective Date</u>
Cramer, Katurah	PSYC. SEV	Psychologist	5.0	07/01/07
Foot, Shaena	CCES	GT Resource	6.0	08/20/07
Kundert, Bette	CRS-E	Resource	19.0	07/01/07
Lebowitz, Brett	FQMS	English	8.0	08/20/07
Met, Alecia	RHS	Mathematics	4.0	08/20/07
Metz, Jessica	DOES	Elem. Ed.	2.0	08/20/07
Ormond, Catherine	BSES	Music	5.0	08/20/07
Stevenson, Sara	BSES	Elem. Ed.	5.0	08/21/07

Retirements

<u>Name</u>	<u>School</u>	<u>Grade or Subject</u>	<u>Years in Howard County</u>	<u>Effective Date</u>
Amato, Leah	JHES	Elem. Ed.	21.0	07/01/07
Ariano, Kathryn	WLHS	English	14.0	07/01/07
Baer, Katherine	C. O.	Resource	29.3	07/01/07
Benner, Jacklyn	PRES	GT	30.0	07/01/07
Bohn, Veronica	MHHS	Principal	35.0	07/01/07
Brackins, Donna	THES	Kindergarten	17.0	07/01/07
Brzezinski, Louis	HCMS	Reading	29.0	07/01/07
Brzezinski, Thomas	CCES	Media	42.0	07/01/07
Brown, Billy	C.O.	Director, School Construction	18.0	07/01/07
Campbell, Jane	MHHS	English	21.7	07/01/07
Cechin, Jennifer	BMMS	Foreign Lang.	18.0	07/01/07
Dolphin, Joanne	DMS	Math	26.0	07/01/07
Dugan, Dennis	WOES	Elem. Ed.	33.0	07/01/07
Evans, James	MVMS	Principal	37.5	07/01/07
Gaither, Paula	HCMS	English	30.5	07/01/07
Harris-Neal, Terry	PMS	English	20.0	07/01/07
Hartnett, Linda	GHS	Math	30.5	07/01/07
Harvey, Janet	CDC	Phys. Ed.	34.0	07/01/07
Hawkins, Harry	WLHS	Soc. Studies	30.0	07/01/07
Hicks, Joanna	DRES	Spec. Ed.	17.0	07/01/07
Ho, Jean	WVES	Elem. Ed.	20.0	07/01/07
Hofman, Wayne	SJES	Elem. Ed.	32.4	07/01/07
Holmes, Antoinette	CES	Elem. Ed.	32.5	07/01/07
Holshue, Edward	CHS	Science	37.5	07/01/07
Hutchinson, LaVan	OMHS	Math	31.0	07/01/07
Jacobs, Kristine	Fr. Leave	Spec. Ed.	5.0	06/30/06
Jeschke, Nancy	CHS	Math	34.6	07/01/07
Johnson, Terry	HAMS	Soc. Studies	26.0	07/01/07
Jones, Nancy	CHS	Soc. Studies	16.0	07/01/07
Kalin, Sharon	MHHS	English	30.0	07/01/07

Kreitlow, Linda	GHS	Math	22.5	07/01/07
Lambros, Margo	CHS	Soc. Studies	25.5	07/01/07
Lawson, Victoria	BWES	Reading Specialist	19.7	07/01/07
Leasure, Rachel	C.O.	PPW	13.0	07/01/07
Leineweber, Marion	PRES	Elem. Ed.	16.0	07/01/07
Luepkes, Bonnie	AHS	Science	34.0	07/01/07
Mabe, Ronald	Sch. Fac.	Mang., Maintenance	33.3	07/01/07
Marquart, Richard	MRHS	Math	31.0	07/01/07
Micka, Paula	OMHS	Forg. Lang.	31.0	07/01/07
Nieberline, Carol	GMS	Reading	19.0	07/01/07
Niemi, Ruth	BPES	Elem. Ed.	13.5	07/01/07
Nobles, Marilyn	MVMS	Home Ec.	28.0	07/01/07
Parrott, Sara	ReHS	GT Resource	20.0	07/01/07
Phillips, Gail	LES	Elem. Ed.	31.1	07/01/07
Pollero, Rochelle	HAHS	Forg. Lang.	28.0	07/01/07
Ratcliffe, Mary	HOHS	GT	35.5	07/01/07
Ryan, Kathleen	SWES	Elem. Ed.	19.0	07/01/07
Saari, Nancy	SJES	Elem. Ed.	27.4	07/01/07
Schuster, Karen	BPES	Elem. Ed.	18.0	07/01/07
Sinclair, Patricia	LRHS	Forg. Lang.	31.2	07/01/07
Skirven, Elizabeth	PYSC.SEV	Psychologist	31.0	07/01/07
Spence, Lynn	MWES	GT Resource	21.0	07/01/07
Stewart, Tebbie	WLMS	ESOL	24.0	07/01/07
Strahl, Amy	GMS	Spec. Ed.	16.0	07/01/07
Swartzwelder, Terry	TRES	Spec. Ed.	18.0	07/01/07
Tordella, Clara	HAMS	GT Resource	22.0	07/01/07
Vissers, Emily	NOES	Elem. Ed.	20.0	07/01/07
Ziegenfuss, Robert	MVMS	Math	28.0	07/01/07

Bids and Contracts – Approved by the Board.

P-1	Track Resurfacing at Atholton & Oakland Mills high schools American Tennis Courts, Inc.	\$70,170
P-2	Asbestos Abatement Monitoring Services Soil & Land Use Technology, Inc. Tidewater, Inc.	\$16,000 est. <u>14,000 est.</u>
	TOTAL AWARD	\$30,000 est.
P-3	TV Studio Installation at Hammond HS Fisher Theatrical, LLC	\$65,000
P-4	Fire Alarm Replacement at Bollman Bridge ES Reject all bids	

P-5	Bleacher Purchase at Atholton HS T.J. Distributors, Inc.	\$71,400
P-6	Bleacher Installation at Atholton HS T.J. Distributors, Inc.	\$17,900

Wastewater Treatment Services – Approved by the Board.

Operating Budget Monthly Report – Accepted by the Board.

School Construction Monthly Reports – Accepted by the Board.

Donations – Approved by the Board.

Clarksville Elementary:	CCS Presentations Systems, a SMART Board interactive whiteboard and floor stand, valued at \$1,200.
Atholton High:	PTSA, in the amount of \$1,000, designated for the senior class End-of-Year Celebration.
Centennial High:	Liberty Mutual, in the amount of \$1,000, designated for the after prom party. PTSA, in the amount of \$1,000, designated for school-wide assemblies. PTSA, in the amount of \$500, designated for a mentorship luncheon.
Glenelg High:	Anonymous, in the amount of \$1,000, designated for the Bob Connor Performing Arts Scholarship. Science Service, in the amount of \$1,000, designated for the purchase of a disarticulated skull.
Marriotts Ridge High:	Pat Hiban Sales Team, in the amount of \$3,170, designated for a stadium sound system.
Reservoir High:	Greenebaum and Rose, in the amount of \$30,000, designated for landscaping and brickwork for a Tranquility Memorial Garden.
River Hill High:	Boosters, in the amount of \$4,000, designated for equipment for the Music Tech Lab.
HCPSS:	Howard Community College, 14 complete Apple Macintosh G4 systems that will be used as replacements for Mac School Servers in high, middle and elementary schools, valued at \$4,000.

Minutes of May 9 (Closed Meeting - Official and Confidential); May 10 (Regular Meeting); and May 30, 2007 (Closed Meeting – Official and Confidential) - Approved by the Board.

ARL – Greenhouse Replacement Project

Mrs. French commented on this wonderful example of staff utilizing end-of-year funds to benefit the school system. Mr. Doug Pindell, Purchasing Officer, stated that the new greenhouse (approximately 5,200 sq. ft.) will not be as large as the one in current use. The new facility will be state of the art with a better utilization of space.

Action: Mrs. French moved approval of the ARL Greenhouse Replacement. The motion was seconded by Mr. Aquino and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Administrative Transfers

Elementary:

<u>Name</u>	<u>From</u>	<u>To</u>
David Adelman	Assistant Principal Waterloo ES	Assistant Principal Deep Run ES
Bridget Darden	Assistant Principal Deep Run ES	Assistant Principal Waterloo ES
Margaret Dumler (Peggy)	Principal Clemens Crossing ES	Principal Laurel Woods ES
Rosanne Wilson	Principal Laurel Woods ES	Human Resources Specialist

Secondary:

Kathy McKinley	Principal Bonnie Branch MS	Principal Mount View MS
Carolyn Jameson	Principal Murray Hill MS	Principal Bonnie Branch MS
Rosalie Bowen	Assistant Principal Howard HS	Assistant Principal Marriotts Ridge HS
Lisa Veslany	Assistant Principal Marriotts Ridge HS	Assistant Principal Howard HS

Approved – July 12, 2007

Tammy Foyles	Assistant Principal Reservoir HS	Assistant Principal Wilde Lake HS
Sara Maslow	Assistant Principal Wilde Lake HS	Assistant Principal Reservoir HS

Administrator Promotions/Appointments:

Elementary:

Nancy Thompson	Assistant Principal Stevens Forest ES	Principal Talbot Springs ES
David Lerner	Assistant Principal Hammond ES	Principal Clemens Crossing ES
Sharon Lewandowski	Math Support Teacher Bryant Woods ES	Assistant Principal Stevens Forest ES
Amanda Wind	Special Education Teacher Clemens Crossing ES	Assistant Principal Laurel Woods ES
Brian Vanisko	Teacher on Special Assignment – Fulton ES	Assistant Principal Hammond ES

Action: Mr. Cohen moved approval of the promotions as recommended by the Superintendent. The motion was seconded by Mrs. French and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Administrator Promotions/Appointments:

Secondary:

Donyall Dickey	Principal Pimlico MS Baltimore City	Principal Murray Hill MS
Harry Anderson	Teacher Reservoir HS	Assistant Principal Reservoir HS

Action: Ms. Gordon moved approval of the promotions as recommended by the Superintendent. The motion was seconded by Mrs. Giles and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Proclamation to Honor Custodial, Maintenance, Grounds, and Warehouse Personnel

BOARD OF EDUCATION OF HOWARD COUNTY

PROCLAMATION

IN APPRECIATION

OF

CUSTODIAL, GROUNDS, MAINTENANCE &
WAREHOUSE PERSONNEL

WHEREAS, the Custodial, Grounds, Maintenance and Warehouse personnel of the Howard County Public School System serve the staff, students and community with dedication and commitment; and

WHEREAS, the Custodial, Grounds, Maintenance and Warehouse personnel play a vital role in maintaining our schools, offices and grounds in a highly efficient and safe manner; and

WHEREAS, the Custodial, Grounds, Maintenance and Warehouse personnel consistently respond to the needs of the school system and individual schools by providing a safe and nurturing learning environment for our students; and

WHEREAS, the Custodial, Grounds, Maintenance and Warehouse personnel are often the unsung heroes of the Howard County Public School System; and

WHEREAS, the end of the 2006-2007 school year provides an opportunity to recognize the numerous contributions made by these dedicated employees;

THEREFORE BE IT PROCLAIMED that the Board of Education of Howard County supports efforts to express appreciation to the Custodial, Grounds, Maintenance and Warehouse personnel of the school system; and

BE IT FURTHER PROCLAIMED that this declaration be adopted by the Board of Education of Howard in recognition of and appreciation for the dedication and high quality of service provided by our Custodial, Grounds, Maintenance and Warehouse personnel in their support of the Howard County Public School System.

Diane Mikulis, Chairman
Board of Education of Howard County

Sydney L. Cousin, Superintendent
Howard County Public School System

Action: Dr. Siddiqui moved approval of the proclamation. The motion was seconded by Mr. Aquino and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Wellness Policy Implementation – Status

Presenters: Mrs. Mary Klatko, Administrator Food Services; Ms. Linda Rangos, Coordinator, Physical Education, Health Education and Dance; and Ms. Jackie French, Instructional Facilitator, Physical Education and Dance.

Staff members reported on the implementation of the Wellness Through Nutrition and Physical Activity policy. The report covered the Food and Nutrition Services Program, Nutrition, Education, and Physical Activity.

Mrs. Klatko reported that InTEAM Associates, Inc., was hired by the system to conduct an independent study of the Food and Nutrition Services Program this year. InTEAM provided a team of two professionals from the school nutrition community, both with actual experience in running Child Nutrition Programs from Fairfax County, Virginia, and Chicago, Illinois. Their combined diverse experiences have provided a national perspective for comparative purposes.

Ms. Rangos reported on the status of the nutrition education curriculum and related professional development activities for staff. Ms. French presented an update on the physical education program and the new voluntary state curriculum for physical education. She also reported on ways that schools are incorporating physical activity into the school day.

Mrs. Klatko also reported on the recommendations of the consultants and how the school system has or intends to respond. Principal Frank Eastham reported on the results of the vending machine project piloted at Oakland Mills HS.

Discussion:

Mrs. Mikulis noted that the wellness policy was mandated by law, and part of the law requires monitoring the implementation of the policy.

Mrs. Klatko explained that there are allowances in the policy for food from commercial establishments, and there are exceptions for homemade items such as cakes and cookies. She also noted that the HCPSS policy is stricter than the MSDE (Maryland State Department of Education) requirements. Some of the items such as baked potato chips, specific Little Debbie snacks, Gatorade, and iced tea that were removed from the cafeterias when the policy was written could be allowed if the Board desired.

Mr. Cohen asked about provisions for students who are lactose intolerant. Mrs. Klatko responded that students with any type of allergy or intolerance may replace the milk that accompanies their lunch with any substitute recommended by their doctor. A doctor's recommendation is required due to liability issues.

Mr. Ray Brown stated that staff ran simulations based upon the recommended price increase, as well as anticipating some loss in participation, and it is believed that the right balance has been achieved in terms of the recommendation that a net gain in revenue will occur.

Dr. Cousin pointed out that the major costs of the Food Services program are labor related rather than food related. Food and Nutrition Services is designed to be self-supporting, and labor costs are paid through lunch prices. The program must also maintain a balance, and each factor contributes towards the increase in lunch prices.

Mrs. French expressed concern that participation in the school lunch program is below 50 percent. She noted that long lines deter students from buying lunch and asked about possible ways to reduce the time spent in the lunch lines such as subsidizing the program to hire additional help or to use a card-swipe system for payment. Mrs. Klatko stated that the kitchens are designed in a way that hiring more employees would not alleviate the problem. No money is exchanged in the lunch line at the elementary level, and approximately 3,000 students participate in prepaid plans for buying lunch. Mrs. Klatko also stated that some school districts use POS (point of sale) systems, which have resulted in large amounts of bad debt. Mr. Brown stated that HCPSS will continue to explore ways to use technology to achieve more efficiency in the program.

Mrs. French expressed support for the recommendation that isotonic drinks and iced tea be allowed in the schools. Mr. Brown stated that staff is not recommending that at this time because they want an additional year to evaluate the impact of removing those items.

Dr. Siddiqui expressed concern regarding the inclusion of isotonic beverages because of their high content of salt, and she did not support the sale of items containing caffeine. She did indicate that these beverages should be available in the vending machines after school for sports programs but not on a daily basis in the cafeteria. Mrs. Giles noted that the Montgomery County School System does allow isotonic beverages during the school day but only in the gym area. They are not part of the school lunches but are allowed for sports.

Mrs. Klatko noted that isotonic beverages and iced tea are allowable by MSDE policy, and staff did a nutrient analysis on Gatorade, soft drinks, milk, and juice. Gatorade has 50 calories in 8 ounces, which is less than the caloric content of the other items. Gatorade also contains 115 mg. of sodium, which is equivalent to the sodium content of milk. The sugar and carbohydrate content is 14 grams each in the Gatorade, which is also equivalent to milk.

Dr. Siddiqui asked about staff participation in the school lunch program. Mrs. Klatko stated that participation is very small. Principals have indicated that cluster meetings take place during the lunch shifts, and sometimes the physical location of the cafeteria is not convenient to staff in the larger schools.

Mrs. Klatko agreed to provide additional information regarding the contents of the vending machines. Information will also be provided regarding an evaluation report on the effectiveness of the tool kit that schools are using to increase physical activity during the day. It was noted that recess is not withheld as a punishment in the schools.

Dr. Siddiqui commented that reducing time spent in the lunch line, increasing the quality of the lunches, timing of recess, and looking at the flexibility of payment options may be ways of increasing participation in the lunch program.

Mrs. Linda Wise, Assistant Superintendent for School Administration, clarified the restrictions and allowances for special celebrations that include food in the schools. A change in the implementation procedures of the policy (effective July 1, 2007) will give each school principal some flexibility with regard to these celebrations. She noted that in no way would any celebration be allowed to eclipse the school lunch. Mrs. Wise also commended the principals for their efforts in implementing this policy and indicated that great progress has been made in eliminating many unhealthy snacks and focusing more on nutrition and health.

In response to Mr. Cohen, Mrs. Klatko stated that cafeteria staff will accommodate any FARM (free and reduced meals) student who arrives late to school and provide them with a meal.

Mrs. Mikulis commented on the quality of the salad bar she experienced at one of the middle schools and noted that the lines in the high schools are not very long. She commended Food Services staff on the items that are being offered in the schools.

Mrs. Giles commented that in spite of all the angst this policy has caused, it has been positive in bringing focus to health and nutrition within the community. HCPSS has been very diligent in looking at ways to improve at every level. She pointed out that the meals that students eat in school are only 20 percent of their entire consumption over the course of the year, and research is showing that children are gaining more weight over the summer than during the school year. She noted the importance of parental and community involvement in setting good examples and commended Food Services staff for their efforts.

Mr. Eastham reported on the experiment at Oakland Mills HS with changing options in the vending machines to match the standards that were set for snacks and drinks in the wellness policy. He noted the negative financial impact of these changes but indicated that the school plans to continue the experiment next year while looking at modifications based on student and parent input.

School Lunch Prices

Presenter: Mrs. Mary Klatko, Food and Nutrition Services Administrator

An increase of \$.25 in lunch and breakfast prices is being proposed for the 2007/2008 school year. The projected price increase would remain comparable with other bordering school systems. The prices will increase as follows:

	<u>2006/2007</u>	<u>2007/2008</u>
Elementary Lunch	\$2.00	\$2.25
Secondary Lunch	\$2.50	\$2.75
Signature Lunch (HS)	\$3.25	\$3.50
Coaches Corner Lunch (HS)	\$3.25	\$3.50
Adult Regular Lunch	\$3.65	\$3.90
Adult Signature Lunch (HS)	\$4.00	\$4.25
Adult Coaches Corner Lunch (HS)	\$4.00	\$4.25
Student Breakfast (All Schools)	\$1.25	\$1.50
Adult Breakfast	\$2.00	\$2.25

Action: Mr. Cohen moved approval of the increase in school lunch prices. The motion was seconded by Ms. Gordon and approved by the members of the Board (7/0). Mr. Ayele supported the motion.

Quarterly Agenda – July-September 2007

Board members discussed the proposed agenda and made some minor revisions. Approval of the agenda is scheduled for June 28, 2007.

Scheduling

By consensus, Board members agreed to move scheduling to the end of the evening session.

Recess – The meeting was recessed by the Chairman at 6:40 p.m. and reconvened at 7:35 p.m.

Public Forum

Ms. Linda Turner, parent, spoke on behalf of all students in Howard County with disabilities and their parents. She indicated the need for a better focus on learning disabilities and services, particularly for students with dyslexia.

Public Hearing – Policy 5100 (4111) – School Health ServicesMs. Rose Dennison – Citizens Advisory Committee (CAC)

- Expressed appreciation to Ms. Donna Heller, Health Services Coordinator, and Ms. Ellen Miller, Policy/Charter Schools Specialist, for their work on this policy, which has not been updated since 1992.
- Stated that the policy is now a very comprehensive, well-organized document.
- Commended the Superintendent and Health Services staff for their work in revising this policy.
- Provided a list of recommendations from the CAC.

Ms. Linda Turner, Parent

- Spoke about the need for proper procedures and protocols to notify parents when their child requires emergency services.
- Indicated that nursing staff are not always present in a school building.
- Stated that a health services policy should be implemented consistently and equitably for all children.

Public Hearing – Policy 10010 and Policy 9030 (3131) – Publications/CommunicationsMr. Josh Michaels, Citizens Advisory Committee (CAC)

- Commended the committee co-chairs, Patti Caplan and Mark Blom, General Counsel, for their efforts in leading the committee.
- Expressed CAC support for the work of the committee and the recommendation from the Superintendent to separate current Policy 3131 into two policies (9030 and 10010).
- Provided information on recommended changes from CAC.
- Noted the need to ensure that administrators and advisors are well trained in these policies, particularly with regard to the new changes.
- Stated that the CAC would like to see feedback collected in the next few years regarding the implementation of these two policies.

Charter for Policy Review/Revision Advisory Committee

Presenter: Ms. Ellen Miller, Policy/Charter School Specialist.

Ms. Miller reported that staff is recommending that an advisory committee be established for next year that would take policies that require only reformatting and minor changes and efficiently work on them in one central location. She explained how the process would operate and noted that this change has been enthusiastically endorsed by the stakeholders who have been polled. This change would result in a more efficient use of time and would enable the committee to work through many policies.

Board members agreed with this concept. Ms. Miller stated that the committee would start with six policies, adding more if appropriate.

Charter for Revision of Policy 1811 (1010) - Discrimination and Policy 1815 (1020) - Sexual Harassment

Presenter: Mrs. Min Kim, Equity Assurance Office Coordinator.

Mrs. Kim presented the charter for the revision of Policies 1811 and 1815, which are scheduled for review under Policy 1001 – Policy Development and Adoption. Bringing both policies forward at one time will ensure consistency and proper alignment. Ms. Sue Mascaro, Director of Staff Relations, and Mrs. Kim will chair the policy committee. In addition, Mrs. Pam Blackwell, Director of Student Services, will also play a key role on the committee. Policy work will follow development guidelines outlined in Policy 1001. Presentation of the policy is scheduled for November 8, 2007, with adoption tentatively scheduled for January 10, 2008.

Discussion:

Mrs. Mikulis acknowledged the amount of work and discussion that will go into these very important policies and thanked staff in advance for their efforts.

Mrs. French suggested that some of the members who worked on the policy on child abuse be considered to participate on this committee to ensure that Policies 1811 and 1815 are meshed with the child abuse policy.

Mrs. French also asked that an explanation and example of “unprivileged statements” be included in the policy.

Capital Budget/Redistricting Feasibility Study

Presenters: Mr. Joel Gallihue, Manager of School Planning, and Mr. Ken Roey, Executive Director, Facilities Planning and Management.

The Feasibility Study document contains a Long-Range Capital Improvement Program (CIP)/Redistricting Plan for the school years 2008-2019. The study provides recommended changes to the CIP for FY 2009. In years when redistricting is occurring, the Feasibility Study is the first step in a process leading to a redistricting decision. Redistricting is currently not proposed until 2010.

Mr. Gallihue stated that there will be no need for attendance area adjustments for the 2008/2009 school year. In presenting the 2007 Feasibility Study, Mr. Gallihue recommended taking a "wait and see" approach to 2010-2013 plans as well. He indicated that future strategies would be influenced by potential changes to the methodology used to calculate school capacities and septic system constraints in the western part of the county.

Mr. Gallihue presented the latest enrollment projections, which show more enrollment growth through 2017 than previously predicted. New numbers indicate that the largest increases will be at the middle and high school levels.

The Feasibility Study is tightly linked to the Capital Budget planning process. The Board will hold a public hearing and preliminary work session on the FY 2009 Capital Budget on Thursday, August 16, 2007.

Highlights of Presentation:

Annual School Planning Process includes:

- Annual Feasibility Study.
 - Projection.
 - Redistricting plans.
 - CIP adjustments.
- Redistricting (if planned).
- Capital budget.
- Adequate Public Facilities Ordinance of Howard County (APFO) open/closed chart.

Overview of 2008 Study

- No redistricting recommended in 2008 (except Greenbridge phase-in could initiate in 2008).
- Wait and see approach to 2010-2013 plans.
- Future strategy influenced by:
 - Potential changes to capacity calculation methodology.
 - Septic system constraints in the west.

Elementary School Plan Highlights

- All schools (with the exception of Manor Woods and Northfield) open through 2013 under APFO.
 - Evaluate capacity need at Northfield.
 - Redistrict from Manor Woods to Waverly.
- Some plans may be delayed or changed.
 - Southeastern
 - Northeastern
- Consider better use of capacity in the west.

Middle School Plan Highlights

- All schools open through 2012 (with the exception of Mount View MS) under APFO.
 - Western Middle School still supported in 2013.
- Existing plans still supported by projection.
 - May expand plans to incorporate additional regions.

High School Plan Highlights

- Completion of facility assessment survey may change perspective.
- Existing plans still supported by projection.
 - May expand plans to incorporate additional regions.

Summary

- No redistricting recommended in 2008.
- Feasibility Study tightly linked to capital budget process.
- Projections are improving in accuracy but are only a tool.

Discussion:

Ms. Gordon commented on the varying aspects of size, classroom space, hallways, core spaces, etc., and noted how this makes a difference in the capacity of each individual school. Mr. Roey agreed and spoke about the difficulties in having one formula for student capacity. He indicated that improvements could be made in developing the formula, but it will always be necessary to consider other aspects beyond capacity.

Mrs. French noted the need to consider all the various programs that are housed in a particular school when determining capacity. Mrs. Erickson stated that staff is currently looking into this issue, particularly in the high schools. She also pointed out that staffing drives the amount of students in a classroom, not capacity. Recommendations about programs and impacts on capacity will be brought to the Board during the next budget cycle.

Dr. Cousin pointed out that program capacity can change at any time and at any school based on the needs of that particular school. He noted the difficulty in working both program capacity and building capacity into a long-range plan because of the changes in program capacity at most schools every year. Dr. Cousin noted that there are no simple answers to questions of capacity, but there are planning tools to ensure consistency in how buildings are rated and how decisions are made regarding redistricting, staffing, or making projections.

Mrs. Erickson stated that staff uses common sense when determining the amount of capacity a school can accommodate by considering the size of various components of a school (size of project rooms, core facilities, hallways, etc.) She also noted that a new process is in place where a committee reviews requests from principals for modifications to a building to determine if a change will affect the capacity of the building.

Mrs. Giles indicated the possibility of applying different utilization ratios to buildings based on their size, etc. The Board could still work within the 90- to 110-percent capacity utilization and still fit within the APFO requirement of 115 percent. She noted the need to start looking at what a building can realistically support in terms of pure instruction in a classroom setting and what has to be provided in additional services by looking at a utilization ratio, which might be a way to model this as the process moves forward. She noted the improved cooperation and coordination between administration,

curriculum, and special programs and how the utilization of schools is being determined. Mrs. Giles indicated that it may be possible to come up with a better model with more flexibility for different needs. Mr. Gallihue stated that that is the intent.

Mrs. Mikulis spoke about the need to address the county planning regions, which were created many years ago. Many schools have been added since, and she indicated the need to ensure that the regions make more sense as to where schools actually are located in the county.

Mr. Roey pointed out that the Facilities Assessment Survey will provide much needed information, which will be considered in high school redistricting. Updated projections next year may result in adjustments to the plans.

Dr. Siddiqui asked if the school system is receiving information from the Department of Defense regarding Base Realignment and Closure (BRAC) in terms of student projections. Mr. Gallihue stated that he is receiving a great deal of information from the Howard County coordinator of the BRAC taskforce, and staff is trying to use all the different models to change a few assumptions about BRAC. Staff is also coordinating with the County Executive's office regarding the impact of BRAC.

Dr. Cousin pointed out that the number of housing units that can be built in Howard County is limited by the County's Comprehensive Plan. Although the population will increase due to BRAC, it will have a minimal impact on the school system, unless the comprehensive plan is changed regarding the number of allocations, mixture, and location of housing units. Mr. Gallihue stated that the modeling that is being done in collaboration with various agencies will provide a sense of scenarios if the land use is changed.

Mrs. Giles stated that the U.S. Congress is also looking at attaching legislation to BRAC that would provide additional funding and additional planning monies to deal with infrastructures such as transportation and education in recognition of the responsibility of this move and the impact on local jurisdictions.

Mrs. Mikulis noted the need to reword the section of the HCPSS website regarding the Attendance Area Adjustments (AAA) committee, since there will not be one for 2007/2008.

Mr. Gallihue expressed appreciation to Mr. Larry Weaver, Geographical Information System Specialist, for his efforts in modeling, and to Ms. Barbara Bleiler, previous Planning Specialist, for maintaining her level of commitment throughout this process. He also thanked Mr. Roey for his work in developing the Feasibility Study.

Mrs. French asked that the reference to redistricting students in grades 9 – 12 be reworded because the Board has always phased in redistricting at the high school level.

Board members expressed appreciation for staff's work on the Feasibility Study. The study will be available to the public through the HCPSS website or through the Public Information Office.

Scheduling

Board members set dates for upcoming meetings and events.

Adjournment – The meeting was adjourned by the Chairman at 9:10 p.m.

Information Items

- A. Food and Nutrition Services Financial Report.
- B. Community Use of Schools – Fees for 2007/2008.
- C. Ombudsman Report.
- D. Policy 2411 (3030) Research Involving Employees and Students – Minor Change in Procedures.
- E. Food and Nutrition Service Consultant Report.
- F. Policy 9521 (9090) – Wellness Through Nutrition and Physical Activity – Minor Change in Procedures.