

MINUTES OF THE BOARD OF EDUCATION OF HOWARD COUNTY

February 27, 2007

The members of the Board of Education of Howard County held a regularly scheduled meeting on Tuesday, February 27, 2007, at 9:00 a.m., in the Board Room of the Department of Education, located at 10910 Route 108, Ellicott City, Maryland, to adopt its FY 2008 Operating Budget Request and FY 2008 Capital Budget Request, FY 2009-2013 Capital Improvement Program, and Ten-Year Long-Range Master Plan. The following were present:

Diane B. Mikulis, Chairman	Sydney L. Cousin, Superintendent of Schools
Frank J. Aquino, Vice Chairman	Sandra Erickson, Deputy Superintendent
Lawrence H. Cohen	Raymond Brown, Chief Operating Officer
Sandra H. French	Mamie Perkins, Chief of Staff
Ellen Flynn Giles	Robert Glascock, Assistant Superintendent, Curriculum and Instruction
Patricia S. Gordon	Linda Wise, Assistant Superintendent, School Administration
	David White, Budget Officer
	Patti P. Caplan, Public Relations Officer
	Susan A. Shown, Recording Secretary

Chairman Diane Mikulis called the meeting to order at 9:05 a.m., and the meeting was opened with the *Pledge of Allegiance*.

Approval of Agenda

Action: A motion to approve the agenda as presented was made by Ms. Gordon, seconded by Mr. Aquino, and approved by the members of the Board (6/0).

Introduction

Dr. Cousin stated that the budget contains new items as a result of the Board's review, the Board's additions, and the results of negotiations with employee bargaining units. The negotiated agreements are in the process of ratification by the respective bargaining units; however, table agreements have been reached. Most employees will receive a five percent salary increase.

FY 2008 Operating Budget

Each budget category was reviewed to provide Board members an opportunity to ask for clarification of dollar amounts and other questions. Board members reviewed changes to each category as indicated on the score sheets.

Administration

Action: Mrs. Giles moved approval of Administration in the amount of \$10,590,250. Mrs. French seconded the motion, and it was approved by the members of the Board (6/0).

Instructional Salaries

Action: Mr. Aquino moved approval of Instructional Salaries in the amount of \$256,389,040. The motion was seconded by Mrs. Giles and approved by the members of the Board (6/0).

Instructional Texts/Materials

Action: Ms. Gordon moved approval of Instructional Texts/Materials in the amount of \$12,556,320. The motion was seconded by Mrs. French and approved by the members of the Board (6/0).

Instructional Other

Action: Mr. Cohen moved approval of Instructional Other in the amount of \$2,687,270. The motion was seconded by Ms. Gordon and approved by the members of the Board (6/0).

Pupil Services

Action: Mrs. French moved approval of Pupil Services in the amount of \$2,600,070. The motion was seconded by Mr. Cohen and approved by the members of the Board (6/0).

Health Services

Action: Mrs. Giles moved approval of Health Services in the amount of \$5,109,390. The motion was seconded by Ms. Gordon and approved by the members of the Board (6/0).

Transportation

Action: Mr. Aquino moved approval of Transportation in the amount of \$31,618,370. The motion was seconded by Mr. Cohen and approved by the members of the Board (6/0).

Operation of Plant

Action: Ms. Gordon moved approval of Operation of Plant in the amount of \$38,934,360. The motion was seconded by Mr. Aquino and approved by the members of the Board (6/0).

Maintenance of Plant

Action: Mr. Cohen moved approval of Maintenance of Plant in the amount of \$20,100,720. The motion was seconded by Ms. Gordon and approved by the members of the Board (6/0).

Fixed Charges

Action: Mrs. French moved approval of Fixed Charges in the amount of \$104,775,000. The motion was seconded by Ms. Gordon and approved by the members of the Board (6/0).

Mid-Level Administration

Action: Mrs. Giles moved approval Mid-Level Administration in the amount of \$47,354,300. The motion was seconded by Mr. Cohen and approved by the members of the Board (6/0).

Community Services

Action: Mr. Aquino moved approval of Community Services in the amount of \$5,667,810. The motion was seconded by Mrs. Giles and approved by the members of the Board (6/0).

Category 12 – Capital Outlay

Action: Ms. Gordon moved approval of Capital Outlay in the amount of \$957,020. The motion was seconded by Mr. Cohen and approved by the members of the Board (6/0).

Category 15 – Special Education

Action: Mr. Cohen moved approval of Special Education in the amount of \$75,931,520. The motion was seconded by Mr. Aquino and approved by the members of the Board (6/0).

Summary – FY 2008 Operating Budget Request

Action: Mrs. French moved approval of the FY 2008 Operating Budget Request Summary in the amount of \$615,271,440. The motion was seconded by Mrs. Giles and approved by the members of the Board (6/0).

Revolving FundsFood and Nutrition Services

Action: Mr. Aquino moved approval of the Food and Nutrition Services Revolving Fund in the amount of \$11,573,170. The motion was seconded by Mrs. French and approved by the members of the Board (6/0).

Worker's Compensation Self-Insurance

Action: Ms. Gordon moved approval of the Worker's Compensation Self-Insurance Fund in the amount of \$2,147,340. The motion was seconded by Mrs. Giles and approved by the members of the Board (6/0).

Health and Dental Self-Insurance

Action: Mr. Cohen moved approval of the Health and Dental Self-Insurance Fund in the amount of \$79,528,920. The motion was seconded by Mr. Aquino and approved by the members of the Board (6/0).

Information Management/Computer Services

Action: Mrs. French moved approval of the Information Management/Computer Services Fund in the amount of \$4,275,370. The motion was seconded by Ms. Gordon and approved by the members of the Board (6/0).

Printing and Duplicating

Action: Mrs. Giles moved approval of the Printing and Duplicating Fund in the amount of \$2,477,460. The motion was seconded by Mr. Aquino and approved by the members of the Board (6/0).

Grants Fund

Action: Mr. Aquino moved approval of the Grants Fund in the amount of \$25,000,000. The motion was seconded by Mrs. Giles and approved by the members of the Board (6/0).

Revenues

Action: Mrs. Giles moved to approve revenue sources from:

County Appropriation	\$429,545,140
State Sources	178,509,300
Federal Sources	380,000
Other Sources	<u>6,837,000</u>
Total Revenue Request	\$615,271,440

The motion was seconded by Mrs. French and approved by the members of the Board (6/0).

FY 2008 Capital Budget Request (Attachment B)

Mr. Brown explained that the capital budget request includes \$18,000,000+ for Mt. Hebron HS; however, that number could change after the Board decides the scope of the project.

Action: Ms. Gordon moved approval of the FY 2008 Capital Budget Request in the amount of \$99,605,000. The motion was seconded by Mr. Cohen and approved by the members of the Board (6/0).

FY 2009-2013 Capital Improvement Program Request (Attachment C)

Action: Mr. Cohen moved approval of the FY 2009-2013 Capital Improvement Program Request for the total amount of \$442,196,000. The motion was seconded by Mr. Aquino and approved by the members of the Board (6/0).

FY 2008-2017 Long-Range Master Plan (Attachment D)

Action: Mrs. French moved to approve the FY 2008-2017 Long-Range Master Plan for the total amount of \$837,201,000. The motion was seconded by Mr. Cohen and approved by the members of the Board (6/0).

FY 2008-2013 Long-Range Systemic Renovation Projects (Attachment E)

For information only.

Comments by Board Members

Mrs. French stated that the approval of the budget puts the money behind the Board's vision. It says what it will take to fulfill the goals of the Board and the school system. She felt that the budget process was smooth, and she expressed hope that the budget would be fully funded.

Mrs. Giles thanked the Superintendent for presenting a budget that is fiscally responsible but addresses the needs of the students and school system.

Mr. Aquino stated that the budget process went very well, and he appreciated the work of the Superintendent and staff. He also expressed appreciation for the public's testimony.

Ms. Gordon stated that the budget process was very collegial and she was happy that the Board was able to meet the needs of the staff. She thanked her colleagues for the cooperative process. She commented that Howard County is a progressive county, and the school system is a tremendous asset to the county.

Mr. Cohen thanked his colleagues, the Superintendent, and staff for their help and for sharing their knowledge throughout the budget process. He was grateful that the budget request will meet the needs of the students. He also thanked Mrs. Sue Mascaro, Director of Staff Relations, and the negotiation teams for their hard work and for coming to agreement quickly to allow the total budget request to move forward.

Mrs. Mikulis stated that there is a common goal – what is best for our children to help them to achieve and to have a safe learning environment. She believed that the budget request is realistic and reflects what is necessary to meet that goal. She also thanked Mrs. Mascaro and members of the negotiation teams for their hard work so that the budget could be a complete package.

Mrs. Mikulis thanked Mr. David White, Budget Officer, and Mrs. Woody Swinson, Senior Budget Analyst, for their quick response to provide information and respond to questions from the Board. Mrs. Mikulis also thanked the members of the Operating Budget Review Committee for their hard work and recommendations to the Board.

Dr. Cousin thanked the staff for their work in putting together the budget. He stated that the most important aspect of the school system is its staff and the support of those employees. He thanked the Board for its collaboration in working with staff to approve the budget request.

Mr. White explained that the Board's approved budget request will be presented to the County Executive by March 15, and the County Executive will present his budget to the County Council by April 15.

Adjournment – The meeting was adjourned at 9:45 a.m.

Attachments

- A - FY 2006 Operating Budget Request Summary
- B - FY 2006 Capital Budget Request
- C - FY 2007-2011 Capital Improvement Program Request
- D - FY 2006-2015 Long-Range Master Plan
- E - FY 2007-2011 Long-Range Systemic Renovation Projects

Howard County Public Schools		Fiscal 2008	Operating Budget	
Category	Superintendent	Reductions	Additions	Board Request
Administration	\$9,884,410	\$0	\$705,840	\$10,590,250
Instructional Salaries	\$238,170,110	\$0	\$18,218,930	\$256,389,040
Instructional Supplies	\$12,556,320	(\$26,000)	\$26,000	\$12,556,320
Instructional Other	\$2,627,270	\$0	\$60,000	\$2,687,270
Pupil Services	\$2,398,830	\$0	\$201,240	\$2,600,070
Health Services	\$4,751,410	\$0	\$357,980	\$5,109,390
Transportation	\$31,545,350	\$0	\$73,020	\$31,618,370
Operation of Plant	\$37,794,460	\$0	\$1,139,900	\$38,934,360
Maintenance of Plant	\$18,867,770	\$0	\$1,232,950	\$20,100,720
Fixed Charges	\$101,648,000	\$0	\$3,127,000	\$104,775,000
Mid-Level Admin.	\$43,982,920	(\$121,520)	\$3,492,900	\$47,354,300
Community Services	\$5,499,820	\$0	\$167,990	\$5,667,810
Capital Outlay	\$910,080	\$0	\$46,940	\$957,020
Special Education	\$70,976,400	\$0	\$4,955,120	\$75,931,520
			\$0	
Totals	\$581,613,150	(\$147,520)	\$33,805,810	\$615,271,440

FY 2008-2017 LONG-RANGE MASTER PLAN

Board of Education's Requested

Project	Occupancy Date	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Glenelg High Add./Ren./Auditorium	Dec. 07/08	10,904 (C)	0	0	0	0	0	0	0	0	0
Centennial Lane Elem. Add./Cafetorium	Jul-04	5,019 (C,E)	0	0	0	0	0	0	0	0	0
Elkridge Elem. Addition/Cafetorium	Jul-05	787 (P)	6,285 (C,E)	0	0	0	0	0	0	0	0
Mt. Hebron High Renovation	Jul-05	18,951 (C,E)	12,634 (C,E)	0	0	0	0	0	0	0	0
Maintenance/Warehouse Facility	Jul-05	1,100 (P)	20,124 (C,E)	0	0	0	0	0	0	0	0
OLD Cedar Lane Addition/Renovation	Jul-05	1,020 (P)	9,835 (C,E)	0	0	0	0	0	0	0	0
Waverly Elem. Addition Phase II	Jul-06	300 (C,E)	4,145 (C,E)	0	0	0	0	0	0	0	0
New Western Middle	Jul-09	0	0	0	3,240 (P)	31,304 (C,E)	0	0	0	0	0
Full-Day Kindergarten		11,694 (P,C,E)	10,142 (P,C,E)	0	0	0	0	0	0	0	0
Educational Specification Modernization		1,500 (P)	5,000 (P)	30,000 (P,C,E)	30,000 (P,C,E)	30,000 (P,C,E)	30,000 (P,C,E)	30,000	30,000	30,000	30,000
Systemic Renovations		32,104	28,185	37,184	31,652	23,846	26,168	28,000	28,000	28,000	28,000
Relocatable Classrooms		1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100
Playground Equipment		200	200	200	200	200	200	200	200	200	200
Site Acquisition & Construction Reserve		5,000	5,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Technology		5,726	6,226	6,726	6,500	7,000	7,500	8,000	8,500	9,000	9,500
Roofing Projects		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
School Parking Lot Expansions		1,000	600	600	600	600	600	600	600	600	600
Barrier Free		200	200	200	200	200	200	200	200	200	200
TOTALS		\$99,605	\$112,676	\$81,010	\$78,492	\$99,250	\$70,768	\$73,100	\$73,600	\$74,100	\$74,600
Ten-Year Long-Range Master Plan =				\$837,201							
(P) Planning (C) Construction (E) Equipment											

FY 2008-2013 LONG-RANGE SYSTEMIC RENOVATION PROJECTS

Board of Education's Requested

Project	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		TOTALS
Worthington Elementary	6,639	(C)	0		0		0		0		0		6,639
Clarksville Middle	9,962	(C)	0		0		0		0		0		9,962
Clemens Crossing Elementary	6,062	(C)	6,062	(C)	0		0		0		0		12,124
Waterloo Elementary	4,520	(C)	4,520	(C)	0		0		0		0		9,040
Northfield Elementary	618	(P)	5,766	(C)	4,530	(C)	0		0		0		10,914
Administration Building (Central Office)	603	(P)	5,628	(C)	4,422	(C)	0		0		0		10,653
Hammond Elem/Middle	0		1,800	(P)	16,800	(C)	11,200	(C)	0	0	0		29,800
Bollman Bridge Elementary	0		709	(P)	6,618	(C)	5,200	(C)	0	0	0		12,527
Deep Run Elementary	0		0		453	(P)	4,226	(C)	3,321	(C)	0		8,000
Mayfield Woods Middle	0		0		661	(P)	6,171	(C)	4,848	(C)	0		11,680
Forest Ridge Elementary	0		0		0		476	(P)	4,442	(C)	3,491	(C)	8,409
Burleigh Manor Middle	0		0		0		679	(P)	6,335	(C)	4,977	(C)	11,991
Thunder Hill Elementary	0		0		0		0		600	(P)	7,000	(C)	7,600
Stevens Forest Elementary	0		0		0		0		600	(P)	7,000	(C)	7,600
Other Systemic	3,700	(C)	3,700	(C)	3,700	(C)	3,700	(C)	3,700	(C)	3,700	(C)	22,200
TOTALS	\$32,104		\$28,185		\$37,184		\$31,652		\$23,846		\$26,168		\$179,139
(P) Planning (C) Construction (E) Equipment													