

Sample Parent Letter

Teacher Directions: Use school letterhead when preparing this letter. Photocopy the list of objectives, fill in the date on the exclusion forms and photocopy. Cut exclusion form sheets in half. Attach the objectives list and one permission form to the letter and send to parents about **one month** before beginning the unit. Schedule the parent meeting at least **two weeks** prior to beginning the unit to provide parents time for making their decision.

Date

Dear Parent or Guardian,

We will soon begin a meaningful unit in the health education curriculum entitled Family Life and Human Sexuality. Due to the sensitive nature of this instruction, as directed by Maryland State Regulations (COMAR 13A.04.18.03), “students may be excused from this unit of the program upon a written request from their parents/guardians”. To assist you in making a decision about your child’s participation in this unit, **a preview of the Family Life and Human Sexuality unit and instructional materials will be held in our school on the following date:**

Attached you will find a list of the objectives for this unit and an exclusion form. After the Parent Orientation meeting, students will be asked to return any exclusion forms to their health education teacher. Please make your decision, complete and return the form by the date requested, only if you do NOT wish to have your child participate.

As always, we support you as the primary educator of your child with regard to Family Life and Human Sexuality and value your ability to place this information in a moral context.

Any student who has been excused from Family Life Human Sexuality instruction will be provided with an independent alternative, Health Education Enrichment unit or another activity mutually agreed upon by the student and family. The length of time spent on the alternate lessons will be the same number of days as will be spent on the unit. More information will be sent home with students who are excused.

Sincerely,

Health Education Teacher

Attachments

Revised 9/09